Ref. No.Dean, FS&T/AAA Committee/2019-20/109

January 08, 2020

To,

Dr. Subhash Patil
Professor, Dept. of Economics,
SNDT Women's University,
Maharshi Karve Vidya Vihar,
Karve Road, Pune – 411 038.

Subject : Internal Experts for Academic and Administrative Audit (AAA)

Dear Dr. Patil,

As per the order of the competent authority, you have been appointed as a **Member** of Internal Experts for Academic and Administrative Audit (AAA) Committee to conduct the Audit for the academic year 2019-2020 of SNDT Arts and Commerce College for Women, Pune. The Members of the committee are as follows:

1. Dr. Nalini Patil Principal, SNDT College of Education, Pune	Chairperson
2. Dr. Virendra Nagarale Professor, Dept. of Geography, Pune	Member
3. Dr. Subhash Patil Professor, Dept. of Economics, Pune	Member

The Honorarium will be paid by SNDT Arts and Commerce College for Women, Pune.
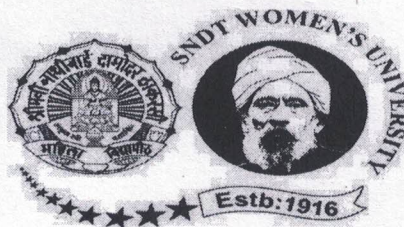
Thanking you,

Truely,

ARKhale
08/01/2020

(Dr. Anubha Khale)
Dean, Faculty of Science & Technology
Affiliation & Academic Section (Addl. Charge)

C.c. to : The Principal, SNDT Arts and Commerce College for Women, Pune-411 038.

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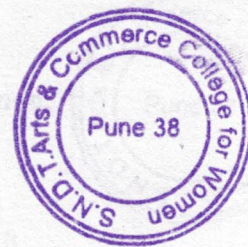
SHREEMATI NATHIBAI DAMODAR THACKERSEY WOMEN'S UNIVERSITY, MUMBAI

Inspection Report of College & Recognized Institution
(Academic Audit Report for Professional Courses)
As per U/S-90 of Maharashtra University Act 1994 and amended in 2016

1. Name of College: **SNDT Arts and Commerce College for Women, Pune**

   Karve Road, Pune-411038

2. Year of Academic Audit: **2019-2020**

INSPECTION FORMAT FOR ACADEMIC AUDIT

Marking System for Evaluation of Academic Activities & Infrastructural Facilities

- ➤ College established with less than 5 years: Should Secure at least 50% points out off total points
- ➤ College established in between 5 to 10 years: Should Secure at least 60% points out off total points
- ➤ College established in between 10 to 15 years: Should Secure at least 70 % points out off total Points
- ➤ College established above 15 years: Should Secure at least 80 % points out off total points

Grade A: Above 90%

Grade B: Between 80% to 90%

Grade C: Between 60% to 80%

Grade D: Between 50% to 60%

Grade E: Less than 50% (Not up to mark)

Total Points: 400

Points Secure: 336

Grade Secure: B

1) a) Name of the College: **SNDT Arts and Commerce College for Women, Karve Road, Pune-411038.**

 b) Name of the Parent Educational Society which runs the College:

 SNDT Women's University, Mumbai -400020

2) College Information:

 a) Date of establishment of the college: **5th July 1916**

 b) Letter No. and date of approval:

 i) Govt. of Maharashtra sanction:

        Letter No.   :

        Date   :

 ii) University Approval:

        First:

        Letter No.   : **Affi/NAAC/2020-21/170** **Document Link**

        Date   : **18th August 2020**

        Permanent if any:

        Letter No. :

        Date: _____

 iii) Whether the College belongs to Rural/ Urban Area: **Urban**

 iv) Whether recognized by UGC under 2f &12 B? (If Yes, Give details):

                Yes / No : **5 / 0** | 5 |

        Letter No.   : **F8-21/1999/(CPP- 1)** **Document Link**

        Date   : **27 Dec 2005**

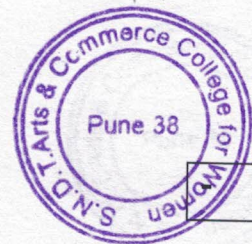 v) Is it a recognized Minority Institution?   Yes/No : **1/0** | - |

 vi) Students Intake Capacity : **2364** (Adequate) Yes / No : **2/0** | 2 |

 vii) Student Admitted : **1288** (Adequate) **Document Link** Yes / No : **2/0** | 2 |

 viii) Members of LMC/Standing Committee **Document Link** | 2 |

        (Attached Separate Sheet):   Yes / No: **2/0**

ix) Status of the College - Affiliated/Autonomous

Whether College is Autonomous College?   Yes /**No** : 10/0

x) Streams/ Faculties:

1. **Bachelor of Arts**
2. **Bachelor of Commerce**
3. **Bachelor of Visual Arts**
4. **Bachelor of Computer Application**
5. **Bachelor of Commerce with Accountancy and Finance**

xi) Whether Re-Accredited /Accredited by NBA? :**Yes**/No : **5**/3/0

| 5 |

If Yes, Grade: **B** Year: **2015**   **Document Link 1**

Document Link 2

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	75.00	2004	5 years
2	2nd Cycle	B	2.76	2015	5 years

xii) E-mail ID & Phone: collegepune@sndt.ac.in & (020)25431153

Yes / No : **1**/0

| 1 |

xiii) College website: www.sndtarts.ac.in

(Updated) **Yes** / No : **2**/0

| 2 |

xiv) State the vision, mission and objectives of the institution **Document Link**

Yes / No : **2**/0

| 2 |

xv) Has College / Education Society received any Awards /Prizes if any:

(Central Govt. Level /State Govt. Level/University level)

(Maximum   10): Yes/**No**: 5/3/2/0

| - |

xvi) AICTE extension of approval (EoA) for last three years for all courses?

(per course 1 point) (Maximum 10) Yes/**No**)

| - |

3) Particulars of Principal:

i) Name : **Dr. Anand G. Jumle**

ii) Academic Qualification : **M.Com., Ph.D.**

(With Specialization) : **Commerce-Cost & Management Accounting**

iii) Details of Experience : **20**

    a) Teaching : **UG: 03**   **PG: 17**

    b) Administrative : **03**

iv) Date of Appointment : Principal **18/07/2016**   **Yes/No: 2/0**

    a) Institution order No: **ESTB-I/File 71/2016-17/521 dtd 27/05/2016** <u>**Document Link**</u>

    b) University Approval: **ESTB-I/File 71/2016-17/521 dtd 27/05/2016**

2

v) Awards /Prizes if any:

    (Central Govt. /State Govt. /University Level) (Maximum 5) : **3/2/1/0**

-

1. Total No. of Sanction Teaching Post: **25**

    a. No. of confirmed Teachers : **17 + 1 Part time**

    b. No. Teachers on Probation : **0**

    c. No. of confirmed teachers with Ph.D.: **12**

    d. No. of confirmed teachers with NET/SET.: **5**

    e. No. of confirmed teachers with M. Phil.: **1**

    f. No. of Teaching post filled with Ad-hoc appointment :**1+1 temporary**

    g. No. of Teaching posts vacant: **6** : Reserved category: **3**

    h. Number of Visiting Faculty /Guest Faculty engaged with the College: **20**

    i. Teacher-Student ratio for each of the programme/course offered (year wise): _

Year	Programme	No. of teachers	No. of students	Ratio
2017-18	B A	35	630	1:18
	B Com	6	520	1:90
	B V A	9	99	1: 11
	B C A	4	57	1:17
	B A F	2	96	1:49
2018-19	B A	30	567	1:11
	B Com	9	502	1:58
	B V A	5	57	1:11
	B C A	4	82	1:20
	B A F	2	96	1:49
2019-20	B A	22	574	1:26
	B Com	8	497	1:62
	B V A	4	64	1:16
	B C A	3	69	1:23
	B A F	3	84	1:28

2. No. of sanctioned Non-teaching Staff posts   : **19**

    a. No. of filled post of Non-teaching staff   : **12**

    b. No. of vacant post of Non-teaching staff   : **7**

a) Any one of following:

1. University approved teaching & non teaching staff more than 50% :
Yes: 3/1

2. University approved teaching & non teaching staff (more than 60% & not less than 50%) Yes/No : 4/2 | - |

3. University approved teaching & non teaching staff (more than 70% & not less than 60%) Yes/No : 5/3 | - |

4. University approved teaching & non teaching staff (more than 80% & not less than 70%) Yes/No : 6/4 | - |

5. University approved teaching & non teaching staff (more than 90% & not less than 80%) Yes/No : 7/5 | 7 |

b) Is College teaching & non teaching roster verified from competent authority?

Yes : 5/0 Roster at University | 5 |

3. a) Number of working days during the last academic year: **219**
(adequate no.) **Yes: 1/0**

Document Link | 1 |

b) Average time spends by the teacher in College: **40 hours per week**
(As per norm) **Yes: 1/0** | 1 |

c) Is a biometric facility available? **Yes: 1/0** | 1 |

4. Number of Teaching days during the last academic year: **182 days**
(As per norm) **Yes/No: 1/0** | 1 |

5. Details of programmes offered by the college (Give data for current academic year):

(For each programme one point, maximum 10) **Yes**/No : 1/0 __Document Link__

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Sanctioned/approved Student Strength	No. of students admitted
1	Under-Graduate	B.Com	03 Years	XII	768	574
		B.A.	03 Years	XII	768	497
		B.V.A.	04 Years	XII	252	69
		B.C.A.	03 Years	XII	192	64
		B.A.F.	03 Years	XII	384	84
2	Post-Graduate	N.A.	N.A.	N.A.	N.A.	N.A.
3	Integrated Programmes P.G. if any	N.A.	N.A.	N.A.	N.A.	N.A.
4	Ph.D.	N.A.	N.A.	N.A.	N.A.	N.A.
6	Certificate Courses	N.A.	N.A.	N.A.	N.A.	N.A.
7	UG Diploma	N.A.	N.A.	N.A.	N.A.	N.A.
8	PG Diploma	N.A.	N.A.	N.A.	N.A.	N.A.
9	Any Other (specify and provide details)	N.A.	N.A.	N.A.	N.A.	N.A.

6. Students admission details of last academic three Years': As per intake Capacity & reservation rule (Attach separate Sheet for each programme) __Document Link__

(For each programme one point, maximum 5) **Yes**/No : 1/0   5

Under Graduate details:

7. Students University Examination result (Class wise / Division wise /Subject wise) details for last three Years': Overall Result of College (Any one of following):

i) More than 40% & not less than 40%   Yes/No: 3/1   -

ii) 60% & not less than 50%   Yes/No: 4/2   -

iii) 70% & not less than 60%   **Yes**/No: 5/3   5

iv) 80% & not less than 70%   Yes/No: 6/4   -

V) More than 90% & not less than 80%   Yes/No: 7/5

Give detailed information in given format

University Examination Average Pass Percentage

Year	B A	B Com	B V A	B C A	B A F	Average
2017-18	76%	64%	100%	54%	58%	70%
2018-19	86%	59%	83%	33%	73%	67%
2019-20	83%	65%	75%	66%	23%	62%

Note: 2019-20 results are for the Sem. V and BVA Sem. VII, as Sem. VI and BVA Sem. VIII results are yet to be declared due to Covid-19 pandemic situation.

8   Number of Add-on courses (Certificate, Diploma, Advanced level Diploma)
Self-financing Courses introduced by the College.   **Document Link**
(More than 5/ **less than 5/0**) : 5/2/0

    1. **Zero Credit Add-On Course (19th November 2019 to 26th November 2019)** **2**
    2. **Digital Literacy Certificate Course (12th July 2019 to 30th January 2020)**

9   Special merit shown in Sports/Athletics events at Inter collegiate level and   **2**
above (Intercollegiate, Ashwamedh, Inter University, National/International level) by
the students of the college in the last three years (Give details)
(More than 20/ **less than 20** /0): 5/2/0 <u>**Document Link 1**</u>
<u>**Document Link 2**</u>

10   Special merit shown in cultural events at inter collegiate level and above (Inter   **5**
collegiate, Indradhanush, Avishkar, Inter University, Zonal, National level) by the
students of the college in the last three years (Give detail)
(**List enclosed**) (More than 20/ **less than 20** /0): 5/2/0: Cultural events mend for last
three years.   <u>**Document Link 1**</u>
<u>**Document Link 2**</u>

11 College development and deploy action plans for effective implementation of the curriculum (Give detail) **Yes/No : 3/0** [3]

- The Time table committee sets the time table and then it is implemented and monitored.
- Each teacher prepares a semester wise teaching plan.
- Each teacher keeps a record of students' attendance.
- Students' feedback is collected, analysed and reported to the Principal.
- The necessary action is taken on feedback received through the suggestion box.
- Encouragement is given to the departments for innovative teaching methods. Geo-Fest by Geography Department, Computer Fest, Exhibitions by Economics and Psychology Departments, Survey based projects, Use of ICT in teaching for many subjects, Projects, Study tours and visits, Surveys and exhibition cum sale by students etc. were the innovative methods followed by different departments regularly.

12 College linkages network and interaction with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum (Give detail): **(More than 5/ less than 5/0) : 3/2/0** [3] **Document Link**

13 Contributions of the institution and/or its staff members to the development of the curriculum by the University (Such as BOS, Faculty member, Dean, Academic Council, etc) [5]

(Dean/ Academic Council / BOS member more than 5/0)

5/3/2/1/0(Maximum 5)

(List Attached: **Document Link 1**

Document Link 2

Member of Board of Studies	06
Curriculum Development Workshop	Nil

14 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries. Yes/No: 2/0 [2]

Document Link 1

Document Link 2

15   What are the technologies and facilities available and used by the faculty for effective teaching? (Such **Use of ICT, Audio, Video, LCD, LAN, e- learning – resources,** NME-ICT, Open Educational Resources, Mobile Education): **Yes**/No: **2/0**

Computers, Internet, LCD Projectors, GIS Software, Swyamprabha, Digital Library, You tube, Google Classroom, E-PG Pathashala, Open website, Shodhganga, Language Lab, EPW, India Stat, E Books, E Reports, E Newspapers, WhatsApp, Google Slides, PPT, Slide Share, Mind Map, H5P, Screen Castomatic, Infograph, Jamboard, Online Statistical Tables, NPTL Resources, Blog, Renderforest, Use of Excel Statistical Formulae, Concept map.

16   Is there a formal mechanism to obtain feedback from Students, Parents and stakeholders on Curriculum (Such as Student feedback for teaching & Course evaluation etc)? If 'yes' give details: **Yes**/No: **2/0**

2

Document Link

The College has systematically obtained feedback on inputs regarding syllabus, teaching methods, weight-age to theory and practical, development of employability skills, etc. Feedback from Students, Parents, Teachers and Alumni through online surveys such as Google forms, emails etc. The feedback was conducted during July 2019 to July 2020. Prospective plan for the years 2019 to 2023 is prepared. Employers' feedback seeks especially to find out whether courses are in tune with changing trends of the market. The IQAC analyses the feedback and the findings are shared especially with the teachers. Findings of the feedback are also conveyed to the SNDT Women's University. The outcome of feedback analysis has resulted in many College development initiatives. Faculty members convey the outcome of feedback to respective BOS.

17   Does College prepare the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, Teaching plan, Evaluation blueprint, etc.)   **Yes**/No : **3/0**

3

Document Link

Academic Calendar	Yes
Teaching Plan	Yes
Evaluation Blueprint	Yes

18   Does the institute monitor and evaluate the quality of teaching learning? (Give details: **Yes/No : 2/0**) | 2 |

- Time table committee set the time table and its implementation was monitored.
- IQAC observed preparation of semester wise teaching plans by each teacher.
- Attendance record was checked regularly.
- Students' feedback was collected, analysed and reported to the Principal.
- The necessary action is taken on feedback received through suggestion box.
- IQAC encouraged the departments for use of innovative teaching methods.
- Geo-Fest by Department of Geography, Exhibitions by Departments of Economics and Psychology, Use of ICT in teaching for many subjects, Projects, Study tours and visits, and exhibition-cum sale by students etc. were the innovative methods followed by different departments regularly.
- Examination Reforms in internal assessment initiated Course outline for each course was given in the beginning of each semester. It gave schedule and outline of the internal assessment
- IQAC monitored the working of different departments and committees in compliance with the academic calendar.
- It initiated Add-on courses on soft skill development in collaboration with PMC Seva Sahayog.
- For formative assessment CIE is done during each semester.
  Staff members attended various online courses for professional enhancement.

19   Is there any mechanisms for redressal of grievances with reference to Evaluation at the college? **Yes/No: 2/0** | 2 |

Document Link

College has examination committee consisting senior staff members. All cases of grievances are put in front of it for decisions and the aggrieved party has full chance of being heard.

20   a) No. of Class rooms (Adequate No.)   **27**   **Yes/No : 4/0 Document Link** | 4 |

b) No. of Laboratories – Subject wise: **06**   **Yes/No : 4/0** | 4 |

Geography, Psychology, Computer, Visual Arts, Music

c) Is any department recognized as Research Centre of the University?
   If yes (Give details):   (More than 5/Less than 5/**No**) : 5/3/0 | - |

d) List Major equipments available in College (Adequate no.) **Document Link**

(Attach Separate Sheet): **Yes**/No: **4**/0   4

21 No. of University/UGC/Any other Agency sponsored research projects
Completed during last three years (give details) Note Attached. (More than 5/**Less than 5**/No) :5/3/0   3
Document Link

22 No. of Research Projects sent to UGC/CSIR/DST or other funding agencies for
approval during the period of last three years (Give detail): **Document Link 1**   1
(More than 5/**Less than 5**/No) :2/**1**/   **Document Link 2**

23 a) No. of Research Projects approved by UGC/CSIR/DST or other funding
agencies, with details(Give detail): (More than 5/Less than 5/**No**) : 3/1/**0**   -

b) No. of recognized Ph.D. Guides in the College (Give names, subjects &
period of recognized) (Give detail): (More than 5/**Less than 5**/No): 5/3/0   3
Document Link

24 List of students doing for M.Phil. & Ph.D. under only college teaching faculty
(Given details for the last 3 years): (**More than 5**/Less than 5/No): 5/3/0   5
Document Link

25. Information about Collaborations / Linkages signed by the College:

Document Link

a) With Industry: **Yes**/No: 3/0   3

b) With Universities/ Colleges: **Yes**/No: 3/0   3

c) With Research Institute: **Yes**/No: 3/0   3

26 Whether college is preparing a proposal for Autonomy? if YES, Give detail:
Yes/**No**: 5/**0**   -

27   Whether IQAC is established in your college? if yes give details: **Yes**/No: 2/0

Sr. No.	Name	Designation
1	Dr. Anand G. Jumle	Principal, Chairman
2	Dr. Madhavi Kulkarni	Vice Principal and Associate Professor
3	Ms. Vasanti Joshi	Associate Professor Commerce, IQAC Coordinator
4	Dr. Manasee Rajhans	Associate Professor, Psychology
5	Dr. Smita Deshpande	Associate Professor, Accountancy
6	Mr. Ravindra Hande	Assistant Professor, Geography
7	Dr. Priya Jamkar	Assistant Professor, Marathi
8	Dr. Rajetri Kulkarni	Assistant Professor, Drawing and Painting
9	Ms. Bharati Sardesai	Administrative Representative
10	Dr. Nalini Patil	Management Representative
11	Mr. Diwakar D. Joshi, Insight Quality Services, Pune (ISO Consultant)	Industry Representative
12	Dr. Hrishikesh Soman, Principal, Symbiosis College of Arts and Commerce, Pune	External Academic Expert
12	Ms. Gauri devasthale, IQAC Coordinator, Abeda Inamdar Arts, Science and Commerce	External Academic Expert
13	Smt. Shailaja Deshpande, Founder and Director, Living Rever Foundation, Pune	NGO Representative
14	Ms. Anuradha Thombre	Alumni Representative
15	Student Representative of every academic year	General Secretary of Student Council
16	Ms. Suchita Gangajaliwale	Parents' Representative

28. Seminar/Workshop/Conference organized by the College during the last three years:
(**More than 5**/Less than 5/No): **5/3/0**<u>Document Link 1</u> <u>Document Link 2</u> <u>Document Link 3</u>

Events	17-18	18-19	19-20
Workshop	--	1	3
Seminar	1	--	01
Conference	--	--	--

Workshops for Students.

Events	17-18	18-19	19-20
Conference	--	--	
Seminar	--	--	
Workshop	01	07	08

29. No. of Seminar/Workshop/Conference attended by the Teachers of the College
during the last three years: (**More than 20**/Less than 10/No) :**5/3/0**   **<u>Document Link</u>**

> a. Conference: International Level: **19**   National Level: **07** State Level: **12** Regional: **03**
>
> b. Symposia: International Level: **3,** National Level: **12** State Level: **04** Regional: **03**
>
> c. Workshops: National Level: **05**   State Level: **78** Regional: **09**

30.   No. of Research papers published by the Teachers of the College during the last three years:

> a. International Level: **19**   **<u>Document Link 1</u>**   **<u>Document Link 2</u>**   **<u>Document Link 3</u>**
>
> b. National Level: **11**
>
> c. State Level/ Regional: **06**

International Level (**More than 10**/between 10-5/less than 5/No): **20/10/5/0**

National Level (**More than 10**/between 10-5/less than 5/No): **10/5/3/0**

State Level/ Regional Level (More than 10/**between 10-5**/less than 5/No): **5/3/1/0**

31 No. of Refresher/Orientation courses attended by the Teachers of the College during the last three years: (Attach List) (**More than 10**/Less than 10/No): 5/3/0 | 5

       1) **During 2016-19:**   **Document Link 1**
       2) **During 2019-20:**   **Document Link 2**

Total Teachers : 12

32 No. of Major sports / cultural events organized as academic events?

(**More than 10**/Less than 10/No): 5/3/0   **Document Link** | 5

33 Involvement in Innovative/Community Service/Student development through NSS, NCC, Student Welfare Programmes (in detail). Interaction with Industry, Other Colleges/Institutes, NGO's etc.

(**More than 10**/Less than 10/No) : 5/3/0   **Document Link** | 5

34. Whether college has Cell for Women atrocities / Sexual Harassment Cell?

       Yes/No : 2/0   **Document Link** | 2

35 Details of Honors/ Awards/Prizes received to college/ Teaching faculty/ nonteaching Staff: (More than 10/**Less than 10**/No) : 5/3/0   **Document Link** | 3

Name	Awards
Dr. Anand Jumle	Pune Shikshak Gaurav Puraskar by Maharashtra Cosmopolitan Education Society, Pune.
Dr.Prajakta Bhadgaonkar	H.V. Inamdar Best Teacher Award for 2019-20
Ms. Bharti Sardesai	Smt. M Burase Memorial Best Employee Award 2019-20
Anna T. Laskare	Smt. M Burase Memorial Best Employee Award 2019-20

36 Whether any case filed against college in Police/Courts of Law?

       Yes/**No** : -5/1 | 1

37 Whether any case launched against college/ teaching faculty regarding Examination malpractices?:

       Yes/**No**: -5/1 | 1

38 Any other healthy practice adopted by the college in administration, teaching or other academic areas: (Annexure Section A-38)

Yes/No : 5/2/0 | 5

       Document Link 1

       Document Link 2

Section 'B': Infrastructural Facilities

1. Details of Academic building:

    a) Total undisputed ownership and possession of land measuring Area:

        (As per norm) **Yes/No : 10/0**   10

    b) College Building/ Buildings: **Own/ Rental**

        Own/Rental: 5/1   5

    c) RCC / Temporary: **RCC**   **Document Link**   **Yes/No : 5/0**   5

    d) Total built up area (Sq.Ft.): **33906.32** (As per norms) **Document Link**   5

        Yes/No :5/0

2. Detail the physical facilities available with adequate furniture for:

a) Curricular and co-curricular activities – (For each adequate facilities one point)

    (maximum 25)

        25

    a. Principal Cabin: **Yes**

    b. Faculty room: **Yes**

    c. Classrooms: **Yes**

    d. Technology enabled learning spaces: **Yes**

    e. Seminar halls: **Yes**

    f. Tutorial spaces (Internal Exam office): **Yes**

    g. Laboratories: **Yes**

    h. Botanical garden: No

    i. Animal house: No

    j. Specialized facilities: **Yes**

    k. Equipments for teaching: **Yes**

    l. Equipments for Learning and research etc.: **Yes**

    m. Auditorium: **Yes**

    n. Central Instrumentation,Center: No

    o. Canteen: **Yes**

p. Health Care Facility: **Yes**

q. Girls Common Room: **Yes**

r. Girls Hostel (With capacity): **Yes (120 Students)**

s. Ladies Toilet: **Yes**

t. Staff Toilet: **Yes**

u. Disabled Friendly: **Yes**

v. Proper Sewerage: **Yes**

w. Inverter / Generator: **Yes**

x. Fire Extinguisher: **Yes**

b) Extra –curricular activities – (For each adequate facilities one point)

(maximum 10) | 10 |

a. List of Sports equipments facility: **Yes**

b. List Outdoor and indoor games facility: **Yes**

c. Gymnasium: **Yes**

d. Auditorium: **Yes**

e. Space for NSS: **Yes**

f. Space for NCC: **Yes**

g. Space for Cultural activities: **Yes**

h. Public speaking: **Yes**

i. Space for Communication skills development: **Yes**

j. Space for Yoga, health and hygiene etc: **Yes**

c) Details of Library Facilities: (For each adequate facilities one point)

(maximum 30) | 30 |

(1) Total number of books: **97122** minimum 6000)a) Arts: ___ b) Commerce: ___ c) Science___

(2) Number of Titles available: _____(minimum 3000)

(3) No. Journals: **107**(minimum 10)

(4) No. News Paper: **14** (minimum 10)

(5) Book Bank Facilities (With no. of books):

(6) Sufficient Funds allotted to the library and utilization of funds: **5,70,000/-**

   a) Arts: ....b) Commerce:..........c) Science:..........d) Other: ....

(7) Library automation (Details of software with online & offline services): **Fully Automated SLIM**

(8) Separate library building available: **Yes**

(9) Total build up area in sq.ft.:**12085**

(10) Total number of Journal back volumes:**8100**

(11) Well equipped & furnished library: **Yes**

(12) Computer, Xerox facility: **Yes**

(13) Issue / Receive Counter: **Yes**

(14) Separate reading room: **Yes**

(15) Sufficient furniture: **Yes**

(16) Fire Extinguisher: **Yes**

(17) Books Insurance: **Yes**

(18) Internet (With Capacity & No. of terminals): **4mbps- 10 terminals**

(19) Qualified librarian appointed: **Yes**

(20) Appropriate library staff appointed: **Yes**

(21) Student visiting register maintained: **Yes**

(22) Student complaint/ Suggestion box maintained: **Yes**

(23) Teaching staff visiting register maintained: **Yes**

(24) Weekly percentage of visiting staff: **Yes**

(25) Other –*student teacher library* if any: **Yes**

(26) Physical verification of stock register: **Yes**

(27) Books purchased in current year: **1167**

(28) Books purchased in last year: **1290**

(29) No. of e-data bases: **42**

(30) No. of non-book materials: **Yes**

(31) Internet browsing record register: **Yes**

(32) Issue / Receive record register: **Yes**

3) Details of Administrative / Office Facilities: (For each one point) (Maximum 8)

1. Office atomization (With details of software):
   - 10 Computers with internet facilities
   - MS Office, Tally, Unisuit
   - Fully computerized administrative procedure

2. Are appointment letters issued to the teachers? : **Yes**

3. Are confirmation orders issued to the teachers? : **Yes**

4. Is salary paid as per University/ Govt. Norms? : **Yes**

5. Are service books properly maintained? : **Yes**

6. Is PBAS Proforma maintained? : **Yes**

7. Do teachers follow the code of conduct? : **Yes**

8. Are approved teachers appointed for non granted courses: **Yes**

9. Whether the University academic calendar is followed: **Yes**

10. Average time period for receiving pension on retirement (within two months): **Yes**

4) Non-teaching staff (For each one point) (maximum 5)

| | **5** |

a. Recruitments as per Govt. norms: **Yes**

b. Reservation as per Govt. & University Norms: **Yes**

c. Are appointment letters issued to them? : **Yes**

d. Are confirmation orders issued to them? : **Yes**

e. Is salary paid as per University/ Govt. Norms? : **Yes**

5) Students Information: (For each one point) (maximum 4)

| | **4** |

1. Students group insurance: **Yes**

2. Students welfare scheme: **Yes**

3. Whether Students follow code of conduct: **Yes**

4. Whether term examinations, practicals are conducted (proof to be verified): **Yes**

6) Constituted management bodies as specified by the university

Name of the body: (For each one point) (maximum 5)

| | **5** |

1. Constitution of Grievance Committee: **Yes**

2. Committee for Prevention of ragging: **Yes**

3. Committee for Prevention of Sexual harassment: **Yes**

4. Students' council: **Yes**

5. Alumni association: **Yes**

6. Parent Teacher Meet: **Yes**

7) Financial Details: (For each adequate funding one point) (maximum 10)

1. Last Year Budget provision:

   Income- Rs. **5,14,57,845/-**

   Expenditure – **Rs.5,01,14,350/-**

2. Last Year expenditure / Total Amount incurred: **Rs.4,24,94,385/-**

3. Funds from different bodies / sources (give details for last three years):

   Generation of Funds (Details should be given)

   a) Fund raised from Government agencies

   i) State / Central Government: **Salary grant from State government**
   ii) UGC, AICTE, DST, CSIR etc.: **Nil**

   iii) State / Central Government Sports authorities

   b) Through Non-Government funding agencies for e.g. Ford Foundation, Industries, WHO, NGOs etc.:

   c) Through self financing courses (Coursed run without Government grants): -

   BCA = Rs. 5, 33,764/-
   BAF = Rs. 4, 35,853/-

   d) Consultancy Services (Consultancy to Industry, Agriculture, Business etc.):

4. Does your College pay annual fees to the University regularly?

(Attach photo copies of last three years receipts received from the University)

(Last three year) **Document Link 1**   **Document Link 2**   **Document Link 3**

Yes/No : 5/-2

5

a. Dues if any (College has to take NOC from relevant section of University):

Yes/No : -5/2

2

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8) Computer facilities: (For each one point) (Maximum 10) **Document Link**

Sr. No.	Particulars	Availability
1	No. of Computers terminals	**83**
2	Hardware specialization	Photocopy machine
3	No. of terminals in LAN	**94**
4	Relevant legal software	MS Office, Tally, Unisuit, Quick heal Antivirus,
5	Printers (Dot Matrix / LASER)	**11**
6	Internet facility (Dial-up/ Broadband/ Wi-Fi)	Broadband, Wi-Fi
7,	UPS, LCD,TV if any	UPS-16 , LCD-4, TV

9) State any other relevant highlighted information about the college:

Yes/No : 5/2/0

5

- First Women"s College in India and South East Asia established by Bharatratna Dr. Maharshi Dhondo Keshav Karve in 1916.
- Heritage Building
- Environment friendly 22 acre campus
- Student diversity
- Facilities for Divyanga students
- Sparshadnyan" Newsletter in Brail, Provision of writers for the examination, Audio study material in process, ramps in main building and library
- Foundation Courses: Status of Woman changing India History as Heritage of India Personality Development Environmental Studies
- Research Cell for Student
- Separate NCC Platoon attached to 2 Maharashtra Girls Bn. The Parent institution for rendering training to 7-8 colleges from other University in Pune.
- We have multifaculty with two media of instruction
- Preferred college by first generation learners
- Prime location with better connectivity
- Potential use of Google Classrooms for Continuous internal evaluation and project submission.

Remarks from Committee:

i) Criteriawise presentation for AAA 2019-20 was very good and well explained.

ii) Strategies implemented to achieve very good level during 2019-20 are highly appriciable.

iii) There are certain lacunas (mismatch) in the student-teacher ratio. This is due to mixing up aided courses with self supporting courses. This should be segregated and arranged separately.

iv) In the result analysis, it is necessary to explain why there is less result in certain courses (this may be due to one specific paper/subject). The root cause should be findout to overcome this situation.

v) In the research project domain other than UGC e.g. ICSSR, DST, CSIR, INSA, MOE, ISRO should consider for receiving grants for projects, seminar, workshops etc.

Chairman	Member	Member
(Dr. NaliniPatil)	(Dr. VirendraNagarale)	(Dr. Subhash Patil)

The following documents were furnished before the committee:

1. Letter of University regarding College inspection U/S -90 of M. University act 1994 Dated…

2. A Society Registered Under the Registration of Societies Act 1860 through the Chairman or Secretary of Society or a Trust Registered Under the Charitable Trusts Act 1950 or Any other Relevant Acts through the Chairman or Secretary of the Trust or a Company Established Under Section 25 of Companies Act 1956

3. University Approval Letter for the Academic Year / Permanent Affiliation ……………

4. Maharashtra Government sanction / Resolution for Recognition of Programs.

5. List of LMC and Governing Body Members

6. Attendance Register (Muster, Teaching & Non-Teaching)

7. List of Teaching &Non Teaching Staff (As per prescribed Format)

8. Roster, Teaching (If Applicable)

9. Roster, Non-Teaching Staff (If Applicable)

10. Last three Years Advertisements for Recruitment (If Applicable)

11. Salary Statements and Acknowledge Of Concerned Bank (Current month)

12. P.F. Returns / IT –No. 16 form/ Govt. Assessment from J.D. (H.E.) (Last Year)

13. Built Up Area Statement dully Signed by Architect

14. Land Use Certificate, 7/12 extract & NA Order if any

15. Summaries of Library Details & Last Five Pages of Accession Register, Stock Register

16. Summaries of Equipment/Computer etc. & last three pages of Dead Stock Register

17. Balance Sheets with Audit Reports (Last three year)

18. Academic Calendar for the Current Year

19. NAAC Accreditation Letter / Reaccreditation Letter No.

20. Copy of College Covered Under 2(F) & 12(B) of UGC

21. Fixed Deposit Receipts if any

22. Last Year Affiliation Fees and other fee Receipt submitted to University & NOC from University authority for all types of fee in given format for different programmes

23. Last three year admission & result information: Class wise, Division wise, Subject wise,drop out

24. Vision, mission and objectives of the institution

25. Special merit shown in Sports/Athletics events

26. Special merit shown in cultural events

24. Any other relevant information which committee require

SNDT Arts and Commerce College for Women, Pune-38

Estb–05/07/1916

www.sndtarts.ac.in

Compliance Report

Submitted to the AAA Committee
Academic year 2019-20
(Assessment Year 2020-21)

I, Dr. Anand G. Jumle, Principal of SNDT Arts and Commerce College for Women, Pune, present this Compliance Report to the internal AAA Committee Experts. It is a combined report of compliance for three years, namely, 2016-17, 2017-18, and 2018-19 for which the process of the Academic and Administrative Audit was completed in the year 2019-20. This report narrates the compliance made in the chronological order of the suggestion given.

1. Funds should be raised through Alumni

Even though the Alumni Association of the College is duly registered, the Association has not yet opened the bank account. Due to this reason, the funds in monetary nature are not collected from the alumni. However, the College has focused on increasing the active participation of alumni in the functioning of the College. It is decided that every Department in the College will formally invite its one or two renowned alumni members in the department as Guest or Visiting Faculty for exposing the present students about the skills needed in pursuing their chosen career. Department of Drawing and Painting, Music, Geography, Economics, Commerce, and Hindi have involved their alumni in the teaching by organising guest-lectures of alumni for the benefit of current students. One alumni of Geography Department conducts lecture series on Preparations for Competitive Examination since last four years. The students of different faculties in the College get the benefit of this lecture series. The past students of the College are active on social media with their Facebook and Instagram accounts. The Association has representation in IQAC of the College.

Three meetings of Alumni Association are held during the year. Alumni Association organises three predetermined programmes namely:

1. Celebration of Foundation Day along with PTA
2. Annual Exhibition cum Sale in the month of December
3. Celebration of Maharshee Karve Jayanti on 18th April. Alumni members also organize social activities like Nail-free Trees.

1

7.10.2020
PRINCIPAL
S.N.D.T. Arts & Commerce
College for Women, Pune-38

2. MOOCs / Online / Certificate Courses to be completed by students and faculty

Teachers:

The teaching faculty members in the College have completed online refresher courses organized by NPTEL during the **previous two years**.

Dates	Name of teacher	Name of the professional Development Programme	Organised by	Duration
19 Oct to 3 Nov 2018	Dr. Madhavi Kulkarni			2 weeks
19 Oct to 3 Nov 2018	Dr. Madhura Joshi			2 weeks
19 Oct to 3 Nov 2018	Mrs. Vasanti Joshi			2 weeks
19 Oct to 3 Nov 2018	Dr. Manasee Rajhans			2 weeks
19 Oct to 3 Nov 2018	Dr. Smita Deshpande			2 weeks
19 Oct to 3 Nov 2018	Dr. Anjali Kadam			2 weeks
19 Oct to 3 Nov 2018	Dr. Mrinalini Ghatage	PMMM NMTT Workshop on LOs_M Mode	DET and Examination Section, SNDT W University	2 weeks
19 Oct to 3 Nov 2018	Dr. Prajakta Bhadgaonkar			2 weeks
19 Oct to 3 Nov 2018	Mr. Ravindra Hande			2 weeks
19 Oct to 3 Nov 2018	Dr. Priya Jamkar			2 weeks
19 Oct to 3 Nov 2018	Mrs. Bhakti Prabhudesai			2 weeks
19 Oct to 3 Nov 2018	Mr. Pravin Gaikwad			2 weeks
19 Oct to 3 Nov 2018	Dr. Rajetri Kulkarni			2 weeks
19 Oct to 3 Nov 2018	Mrs. Meheraarti Bade			2 weeks

Link to courses completed in 2019-20 (Annexure I)

2

3. On-Going Online Courses (2020-21)

Students:

The following students of F. Y. BAF (2019-20) completed online courses offered by TCS-iON Digital Hub for duration of 1 to 2 weeks on Risk Management in Financial Sector or Communication Skills during April 2020. They have submitted their digital certificates on Google Classroom.

The Course Coordinator, Dr. Madhavi Kulkarni completed two of these courses offered online by TCS-iON Digital Hub.

Name of student		Email Address
BHIGWANKAR	ANITA	bhigwankaranita@gmail.com
Alai	Akansha	akanshaalai4761@gmail.com
Pawar	Anjali	pawaranjali1230@gmail.com
Choudhary	Anju	anjuchoudhary0201@gmail.com
Pawar	Janhvi	janhvi.pawar25@gmail.com
Dhar	Karishma	karishmadhar216@gmail.com
Sain	Radha	radhaasain232@gmail.com
Mahadik	Rafa	rafamahadik01@gmail.com
Narkar	Sharvari	sharvarinarkar027@gmail.com
Kalia	Sonali	sonalikalia82@gmail.com
Waghmare	Vaishnavi	vaishnaviwaghmare888@gmail.com
khonge	kajal	kajalkhonge006@gmail.com
jadhav	madhavi	madhavijadhav2001@gmail.com
powale	manavi	manavipowale7901@gmail.com
waydande	priya	priyawaydande26@gmail.com
sirvi	soni	sonurathod0223@gmail.com

More than 60 students of the College have registered to online Coursera courses offered by the SNDT Women's University, Mumbai during July 2020 till September 2020. Dr. Madhavi Kulkarni and a few of the students have completed two courses.

4. Skills Development courses should be developed

Capacity enhancement and Development along with Placement is needed at every higher educational institute. The College plans activities through Career Development and Placement Cell.

Objectives of Career Development and Placement Cell:

1. To help students to identify their abilities through Aptitude testing
2. To guide them about further studies and career options by offering guest lectures
3. To encourage them for competitive examinations by conducting training
4. To conduct training sessions and add on courses
5. To create awareness of entrepreneurship

3

The College undertakes following activities through this Cell:

- **Aptitude Testing**: It helps to know about what you are good at, what you love, in what you are interested, who you are, what you want to be and how you look to your life etc. It aims at looking into a few inner strengths that one possesses.
- **Introduction to Career dynamism**: Making career choice in today's global world is difficult and confusing. Career Counselling includes assessment, analysis, counselling, guidance and success. Career counselling at college level gives tips to students and guides them about different avenues like further studies, career options, self-employment, etc.
- **Organisation of Short or add-on training**: It is the practice of the College to organise training programmes of longer duration ranging from a week to four months. Few short duration add-on courses are organized on soft skills and employability skills.
- **On campus Placement**: Earning money and job satisfaction through appropriate placement, self-employment or engaging oneself in social activities is the outcome of the process. The College engages interviews of the job-seeking candidates in on the campus placement.

College organized **15 short-term Add-on Programmes** for inculcating employability skills among the students during 2019-20. Total **758 students** got **benefitted** by attending these programmes.
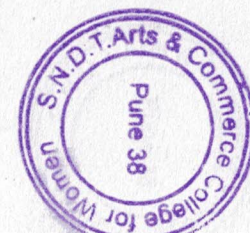
5. Partially Completed Task

Teaching faculty members have started developing study material for the physically challenged learners. The students who appeared for the March and October Examinations during the academic year 2019-20 were provided the audio study material to visually impaired students on their mobile phones.

Annexure I

	Title of the professional development programme	Name of teachers who attended	From Date	To date	Duration in day
1	UGC Sponsered Orientation	Mrs. Bhakti Prabhudesai	22.07.2019	11.08.2019	20 Days
2	UGC Sponsered Refresher Course - Hindi	Dr. Shivdatta Wavalkar	20.08.2019	02.09.2019	12 Days
3	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Dr. Shivdatta Wavalkar	20.04.2020	28.04.2020	8 Days
4	Two Weeks FDP on 'Empowerment Through Digital Technology and E-Learning'	Dr. Shivdatta Wavalkar	18.05.2020	30.05.2020	12 Days
5	FDP on Research Methodology : Refining Researching Skills	Dr. Shivdatta Wavalkar	08.06.2020	13.06.2020	6 Days
6	TLC-7 One Week National Workshop on 'Learning Management System'	Mr. Ravindra Hande	29.07.2019	04.08.2019	7 Days
7	Swayam-Arpit 'Refresher Course on Teacher and Teaching in Higher Education'	Mr. Ravindra Hande	01.09.2019	31.12.2019	16 Week
8	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Mr. Ravindra Hande	20.04.2020	28.04.2020	8 Days
9	Two Weeks FDP on 'Empowerment Through Digital Technology and E-Learning'	Mr. Ravindra Hande	18.05.2020	30.05.2020	12 Days
10	"Basic Principles of Remote Sensing Technology Remote Sensing Technology"	Mr. Ravindra Hande	13.04.2020	25.04.2020	12 Days
11	TLC-7 One Week National Workshop on 'Learning Management System'	Mr. Ashok Kokate	29.07.2019	04.08.2019	7 Days
12	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Mr. Ashok Kokate	20.04.2020	28.04.2020	8 Days
13	Two Weeks FDP on 'Empowerment Through Digital Technology and E-Learning'	Mr. Ashok Kokate	18.05.2020	30.05.2020	12 Days
14	TLC-7 One Week National Workshop on 'Learning Management System'	Mr. Pravin Gaikwad	29.07.2019	04.08.2019	7 Days
15	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Mr. Pravin Gaikwad	20.04.2020	28.04.2020	8 Days
16	Two Weeks FDP on 'Empowerment Through Digital Technology and E-Learning'	Mr. Pravin Gaikwad	18.05.2020	30.05.2020	12 Days
17	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Dr. Madhavi Kulkarni	20.04.2020	28.04.2020	8 Days

18	FDP: Empowerment Through Digital Technology and E-Learning by SNDT Women's University, Mumbai, Dr. Babasaheb Ambedkar Chair	Dr. Madhavi Kulkarni	18.05.2020	30.05.2020	12 Days
19	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Dr. Anjali Kadam	20.04.2020	28.04.2020	8 Days
20	FDP: Empowerment Through Digital Technology and E-Learning by SNDT Women's University, Mumbai, Dr. Babasaheb Ambedkar Chair	Dr. Anjali Kadam	18.05.2020	30.05.2020	12 Days
21	FDP on Research Methodology : Refining Researching Skills.	Dr. Anjali Kadam	08.06.2020	13.06.2020	6 Days
22	M.D. Saha College of Arts and Commerce College in Collaboration with Bomboy stock Exchange Brokers Forum	Dr. Anjali Kadam	13.07.2020	17.07.2020	5 day
23	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Dr. Smita Deshpande	20.04.2020	28.04.2020	8 Days
24	FDP: Empowerment Through Digital Technology and E-Learning by SNDT Women's University, Mumbai, Dr. Babasaheb Ambedkar Chair	Dr. Smita Deshpande	18.05.2020	30.05.2020	12 Days
25	Revised NAAC Assesment & Accreditation : Challenges and path to move ahead	Dr. Priya Jamkar	29/04/2020	03/05/2020	5 day
26	UGC Sponsered Refresher Course	Minakshi Baswant	10/06/2019	22/06/2019	13 Day
27	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Minakshi Baswant	20.04.2020	28.04.2020	8 Days
28	SWAYAM , Online Annual Refresher Programme in Teachining (ARPIT) in Psychology	Dr. Prajakta Bhadgaonkar	July, 2019	Dec.2019	NA
29	NPTEl-AICTE Faculty Development Programme	Dr. Prajakta Bhadgaonkar	July, 2019	Aug, 2019	NA
30	SNDTWU-PMMMNMTT-MHRD One week National Workshop on "Learning Management Systems" through online mode	Dr. Prajakta Bhadgaonkar	29.07.2019	04.08.2019	7
31	TLC PMMMNMTT-MHRD,SNDT Women's University Mumbai.ICT Tools for Online	Dr.Rajetri Kulkarni	20 April2020	28 April2020	One week

	Learning				
32	TLC PMMMNMTT-MHRD,SNDT Women's University Mumbai. Learning Managment system Moodle	Dr.Rajetri Kulkarni	27 July2020	2 August 2020	One week
33	TLC RAmanujan College -Delhi,Sponsored by MOHRD-PMMMNMOTT,Managing Online Classes and Co-Creating MOOCS	Dr.Rajetri Kulkarni	20 April2020	6 May 2020	Two Weeks
34	IQAC :Reviced NAAC Assesment and Accrediation Challenges and Path To Move Head	Dr.Rajetri Kulkarni	29 April 2020	3 May 2020	5 Days
35	Five day National Webinar Sessions on The Various Aspects og Covid 19	Dr.Rajetri Kulkarni	20 May 2020	24 May 2020	5days
36	SNDT Women's University Mumbai,Dr.Babasaheb Ambedkaer Chair,FDP-Emporment through Digital Technology and E Learning	Dr.Rajetri Kulkarni	18May2020	30 May 2020	Two weeks
37	Saraswati Kala Mahavidyalay Dahihanda, Akola PG Dept, Sant Gadge Baba Amravati .E-content Development in Teaching	Dr.Rajetri Kulkarni	4June2020	10June2020	6days
38	TLC PMMMNMTT-MHRD,SNDT Women's University Mumbai.ICT Tools for Online Learning	Meherarti Bade	20 April2020	28 April2020	One week
39	SNDT Women's University Mumbai,Dr.Babasaheb Ambedkaer Chair,FDP-Emporment through Digital Technology and E Learning	Meherarti Bade	18May2020	30 May 2020	Two weeks
40	A five Day Research Orientation in English Studies	Mrinailni Ghatage	20 January 20	24 January 20	5 days
41	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Mrinailni Ghatage	20 April 2020	28 April 2020	One week
42	Research in ELT	Mrinailni Ghatage	15 June 2020	22 June 2020	8 days
43	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Mrs Vasanti Joshi	20.04.2020	28.04.2020	8 Days
44	FDP: Empowerment Through Digital Technology and E-Learning by SNDT	Mrs. Vasanti Joshi	18.05.2020	30.05.2020	12 Days

	Women's University, Mumbai, Dr. Babasaheb Ambedkar Chair				
45	NPTEL-Swayam Online FDP on Soft Skills and Personality Development	Mrs. Vasanti Joshi	August 2019	October 2019	48 Days
46	TLC-13 National Worksop on 'ICT Tools for Online Learning'	Dr. Rohini Bhoite	20.4.2020	28.4.2020	8 days
47	SWAYAM Arpit online Refresher Course in Economics	Dr. Rohini Bhoite	September 2019	December 2019	16 weeks