



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**SHREEMATI NATHIBAI DAMODAR THACKERSEY
ARTS AND COMMERCE COLLEGE FOR WOMEN,
PUNE-**

**SNDT ARTS AND COMMERCE COLLEGE FOR WOMEN, MAHARSHI KARVE
VIDYA VIHAR, KARVE ROAD, PUNE
411038
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The SNTD Arts and Commerce College for Women is the first women's college in South-East Asia. It was founded by Bharatratna Maharshi Dhondo Keshav Karve on 5 July 1916, with five students. This College is the Parent Institution of the SNTD Women's University, Mumbai. Today, it functions as a Constituent College of this University. It is situated in the Pune campus of SNTD Women's University at Karve Road, Pune.

The vision of the great social reformer, Bharatratna Maharshi Dhondo Keshav Karve, was translated into reality by the foundation of this College. With this College, he founded Indian Women's University. With generous support from Sir Vitthaldas Thackersey, an industrialist with social orientation, this University was named as Shreemati Nathibai Damodar Thackersey (SNTD) Women's University, in the year 1920. The head office of the University was shifted to Mumbai in 1936. In the year 1951, the University acquired statutory recognition from the Government of Maharashtra along with the rare privilege of jurisdiction across the country. Today, the University has four campuses at Pune, Churchgate (Mumbai), Juhu (Mumbai), and Shriwardhan (Konkan). The SNTD Arts and Commerce College for Women, Pune is one of its thirteen constituent colleges.

Since the last hundred and three years, the College has developed from a single-faculty with five-students to a college with four-faculties and eleven-programmes. The College offers academic programmes in Humanities, Fine Arts, Commerce and Information Technology. Courses in Arts and Commerce are offered in two mediums of instruction, namely, English and Marathi. The College offers a fine blend of varied academic programmes to women students ranging from fine arts to technology.

While pursuing the vision of creating an empowered citizen through quality in every activity, the College lays emphasis on the overall development of the personality of students through cultural, NCC, NSS and sports activities. The College encourages students to participate in various events and competitions. The College has a separate NCC platoon. Our extension activities focus on creating social awareness. The College offers varied skills development and training programmes to the students. The syllabuses offered in the College focus on gender equality and women empowerment.

Vision

Vision of the SNTD Women's University as the Parent Institution of the College:

“We visualize the SNTD Women's University as a world class university that continually responds to the changing social realities through the development and application of knowledge. The purpose of such engagement will be to create an inclusive society that promotes and protects the dignity, equality, social justice and human rights for all, with special emphasis on empowerment of women.”

Vision of the College:

We visualize the SNTD Arts and Commerce College for Women, Pune as a First-Choice College of the parents and their daughters, that continually responds to the changing socio-economic realities, by imparting up-to-date knowledge and enabling students for its application. The purpose of this endeavour will be to nurture the student to be an empowered citizen of the society respecting equality, justice, dignity and human rights.

Mission

Mission of the College as a Constituent College of the SNTD Women's University:

“SNTD Women’s University is committed to the cause of women’s empowerment through access to education, particularly higher education, through relevant courses in the formal and non-formal streams. Further the university is committed to provide a wide range of professional and vocational courses for women to meet the changing socioeconomic needs, with human values and purposeful social responsibility and to achieve excellence with “Quality in every Activity”.

Goals:

To provide multidisciplinary academic and vocational courses for students to meet the socio-economic demands

To engage students in research activities in emerging areas of study with focus on women's perspectives.

To inculcate among students positive self-concept, awareness of women's issues and rights with a rational outlook towards society

To impart meaningful education with social relevance and orientation and achieve excellence in the academic and extension activities through emphasis on 'quality in every activity'.

CORE VALUES:

Women empowerment through quality education: We strive for excellence in imparting education to our students. We are committed to quality teaching-learning. We foster personal growth of students by promoting their all-round personality development. We strive to develop various competencies and skills of our students.

Moral uprightness: We are committed to value-based education. We emphasize honesty, integrity and civility. We ensure mutual respect for human diversity related to culture, religion, caste, gender and ability.

Social responsibility combined with community service: We nurture a sense of social responsibility in our students. We insist on extending students’ knowledge for community service. We commit to work cooperatively with various collaborating organisations such as our university, other educational institutes, and government and non-government agencies.

Environmental consciousness: We are committed to create environmental awareness among students. We insist on adoption of eco-friendly behaviour by students and faculty in the College. We are committed to protect and preserve the Ecosystem of the College Campus.

Quality in Every Activity: We strive to achieve excellence with “Quality in every Activity” by providing access to higher education to students through formal and professional programmes for meeting their socio-economic demands.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Clearly articulated vision, mission and objectives guiding the activities of the college-

The curriculum is designed with a view to fulfilling the Vision, Mission and Goals of the University and the College. The College offers Foundation and women-centric courses.

Multidisciplinary varied programs are offered-

BA programme with seven specialisations, B Com with two specialisations, BCA programme in technology and in Fine Arts faculty with two specialisations, namely, Music and Visual Arts give wide choice to the students of selecting programmes and specialisation.

Well qualified teaching staff and their participation in various academic bodies-

Except for one, all the permanent teaching staff members are qualified as per the UGC norms. Four of them are research guides. The Principal is the Dean of Commerce and Management faculty of SNDT Women's University, Mumbai; 7 teachers are members of Board of Studies of the University and of other Universities. They play an active role in various academic bodies.

Well equipped Library-

Knowledge Centre of the University has a sub centre in the Pune Campus. It is equipped with technology-enabled procedures along with anti-plagiarism software URKUND. This fully digitalised library is well equipped with latest software and e-resources.

Student-Research-

The College encourages the students to undertake research activities under the academic MoUs signed by the College. The students actively participate in the Avishkar Research Paper Competition every year.

Transparent Feedback-

The College has developed transparent feedback mechanisms. The College has redefined and strengthened the mechanism to make it more effective by giving the stakeholders every convenience of registering the response.

Extra-curricular Activities-

Students of the College participate at Zonal, University and National level events through sports, cultural and NCC. The College has a platoon attached to 2 Mah Girls Bn, Pune. Well-equipped gymnasium and play grounds are available at this centrally located green campus.

NSS and Extension activities-

The College has 3 NSS units. College-level extension activities are organised by the College to reach the community at large.

Involvement of Alumni-

Alumni of the College have strong bonding with the institution. They contribute as resource persons for departmental activities and organise three programmes every year.

Institutional Weakness

Being an old structure, the heritage building of the College faces the challenge of repairs, maintenance and renovations; and, its vertical expansion is not possible. This creates space constraints for offering new programs or courses.

Number of computers in the computer laboratory are less as compared to the number of students in the College. There is a need to upgrade IT facilities.

There is a skewed student-teacher ratio across faculties creating difficulty of allocation of resources. For BA faculty it is positively skewed; whereas for Commerce it is negatively skewed.

Being a multi-faculty College with limited number of outgoing students, in-campus placement drives are not viable.

The College has limited academic linkages and collaborations. However, it has long established linkages with NGOs and social organisations as a part of its social responsibility.

The College has to appoint temporary teaching faculty members on vacant posts.

Being under graduate college, it becomes difficult to trace the number of students clearing competitive and qualifying examinations.

It is necessary to offer more skills based vocational add-on courses to the students.

The number of Research and consultancy by teaching faculty is limited. The teachers need to be motivated to undertake funded research projects by the UGC and other government agencies.

Institutional Opportunity

The dynamics of the employment market has created job opportunities to the female candidates with new skills sets. To cope up with the expectations of employers, the conventional courses need to be supported with

additional inputs.

There are opportunities of community oriented extension programmes with NGO collaborations. The students need to be encouraged to participate in such extension programmes to inculcate values; and, to shape them as responsible citizens.

The teachers are equipped with the skill sets necessary for coping up with the need of the changing time. Various tools and platforms of ICT shall be extensively used in teaching, learning and evaluation.

The College has the opportunity of strengthening the Competitive Examination Cell run by one of its alumni.

The College has the opportunity of initiating use of non-conventional energy; and, water harvesting system in the campus.

The College has the opportunity of developing e-contents by motivating teaching faculty members. There is a scope of motivating students and teachers for registering to MOOCs and SWAYAM courses.

Institutional Challenge

Modernisation of Heritage building and limited scope of infrastructure development is a challenge. Managing available space and limited infrastructure is a challenge while introducing more academic options.

The College faces the challenge of cleanliness and maintaining biodiversity because of the large campus area.

The College needs a huge corpus for upgrading technological infrastructure for spacious computer labs and other infrastructure.

Motivating teaching faculty for getting research grants from various funding agencies is the task for the future. Team of Teachers need to be motivated for developing E-Contents and MOOCs courses.

Imparting entrepreneurial skills among female students for encouraging them to be self-employed; and that too, from lower economic strata, becomes a challenge.

There is a gap between job-orientated skills and subject knowledge provided through conventional courses. Introduction of add-on courses and compulsory Internships for all courses, developing tie-up with industries for placement are the challenges.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

SNDT Arts and Commerce for Women, Pune being a constituent college follows the curriculum offered by the SNDT Women's University, Mumbai. The college receives term and vacation details and according to the Academic calendar is prepared. It is available on our college website. IQAC ensures quality implementation of

the Academic calendar. Weekly time table is prepared and displayed to the students through Google Classroom and notice board by the respective departments and also individual faculty member's time table including workload is displayed on notice board.

The College introduced B.A. with subject specialization English as a course from the academic year 2015-2016. Special English medium batches for Economics, Psychology and Geography have started as the number of students from English medium is increasing every year.

Among the College faculty six members are in various bodies. All full time teachers are involved in teaching, learning and evaluation related work such as continuous internal evaluation, research paper writing, adopting new teaching-learning tools, techniques and methodologies, paper setting, paper checking at college and university level.

The college has introduced various Certificate, Value added and Add-on courses. Amongst them some are designed with the view to add skills and enhance employability of the students and some are run in collaboration with various educational, social, corporate, government and semi government agencies.

Our college ensures that through the curriculum various cross cutting issues such as gender sensitizing, environment and sustainability, human values, professional ethics are inculcated amongst the students. The students are sensitized towards these issues through various curricular and extra-curricular activities by NSS, NCC, Sports, Cultural and Student development committee. Final year students of B.A.F take internships in addition to this. Various departments undertake field projects and field visits.

The College has a feedback system to collect feedback on curriculum, teaching-learning process and infrastructure. It is taken from students, parents, employers, teachers and alumni. Feedback reports are analysed and suggestions are conveyed to various boards of studies and concerned authorities through action taken reports. College authority and faculty members also take initiative and necessary action for further quality improvement.

Teaching-learning and Evaluation

Being the oldest women's College in the country, the students from various parts of Maharashtra take admission in this prestigious institution. For holistic development of these students various need based programmes are organised by the College. Special attention is given to the academically weak students. Mentoring system is used for academic and personal counselling of the students. The advanced learners are given an opportunity to participate in the State and University level 'Avishkar' Competition and intercollegiate research paper competitions. They are encouraged to take part in elocution, G. K. Quiz, debate, essay competition, Personality contest, Youth festivals at the University and College level.

Well qualified faculty members in the institution are engaged in teaching, learning and evaluation. 13 out of 28 full time teaching faculty members are Ph.D. degree holders. For enhancing learning among the students apart from the classroom teaching, the teachers adopt various teaching methods such as study tours, industrial visits, community surveys, activity centred methods such as exhibitions. The POs, PSOs and COs are displayed on the website and Google classrooms as well. The course outline prepared for each course connects attainment of learning outcomes to the internal evaluation. CO attainment are measured with the help of direct and indirect methods.

The IQAC monitors the teaching and internal examination schedule and tries to ensure implementation of it according to the academic calendar. The College has a well designed internal examination policy to evaluate performance of the students on a regular basis. It aims at covering different types of assessment to assess various abilities of the students such as understanding, application, presentation skills, analysis, etc. Apart from CIE, two written tests of fifteen marks and two assignments including projects, group presentations, PPT, Google classroom tests, etc. are conducted. Mechanism of evaluation of internal examinations is transparent and time bound which is clearly stated in the Internal Examination policy. The grievances related to the internal and College level examinations are resolved in a time bound manner. Every year, feedback about teaching quality is collected from the students. It is analysed and communicated to the faculty members concerned for further action.

Research, Innovations and Extension

This criterion embraces the depth of knowledge as far as research activities are concerned and it also covers breadth of knowledge as far as extension activities are concerned. The College has attempted to widen both kinds of these activities during the last five years.

The College has established a Research Cell. All permanent teachers have published research papers in State, National and International journals. Students also are encouraged to write research papers and participate in student-led conferences and research competitions.

Four teachers are recognized Ph.D. guides; and, seventeen scholars are enrolled for Ph.D. Two research projects by teachers are ongoing.

The College has organized national seminars and conferences related to research aspects in languages, social sciences and Commerce.

The College has established linkages and signed MoUs to undertake collaborative activities related to research and academics. The College will focus on establishing academic linkages and MOUs for teacher-student exchange and internship. A couple of research projects related to Section 354 of IPC and impact of Bharosa cell (Pune Police) have been completed. Similarly, Workshops and Faculty Development Programs were organised jointly with BCACS College, Pune.

The College has NSS and NCC units in which a large number of students get enrolled each year. The extension activities in the College are penetrated among the majority of the students; and, each of them participates in a number of extension activities organised by the College. These units undertake community extension activities such as blood donation camp, medical check-up camp, tree plantation, health awareness, environment awareness, cleanliness drive etc. every year. In addition to the activities taken up by NSS and NCC, the departments of social sciences, fine arts, commerce etc. also conduct extension activities on a regular basis through which students contribute to the society by applying their subject specific knowledge.

In the recent past, the College-Level extension activities, such as preparing and distributing eco-friendly bags and pink pouches; and, creating organ donation awareness were organised, in which majority of the students and all the teachers participated actively. more than a dozen collaborative activities were undertaken by the college for research and extension under the MoUs signed.

Infrastructure and Learning Resources

The college has adequate infrastructural facilities to conduct curricular, co-curricular and extra-curricular activities. The college is situated in the Pune Campus of SNDT Women's University having the campus area 62942 sq.mt. The college has 27 classrooms, 2 seminar halls, 6 well-equipped laboratories, 83 Computers with Internet facilities, Sports facilities, Hostel facility, Staff Room, an Examination Cell, an Administrative Office and a Guest House.

The institute has adequate facilities for cultural activities. An open-stage is available to conduct cultural events. For outdoor sports activities, the institution has two multipurpose playgrounds. Gymnasium facility is available for students.

All the classrooms and 2 Seminar Halls in the institution are ICT-enabled with LAN facilities. LCD projectors are available in the institution. 5 classrooms have collar mike-audio system. There is an interactive Smartboard in a Seminar Hall.

A Knowledge Resource Centre, Pune branch of SNDT Women's University having an area of 1122 sq.mt provides library facility to the students and the staff of the college. It has 97122 books and 107 journals and e-journals, 14 daily newspapers, 1057 CD/DVDs, 42 databases and one browsing centre with leased line internet-connected computers are available for students as well as for the staff. There is a fully automated Integrated Library Management System. There are carrels for the teachers and reading halls for the students.

As per the requirements of the teaching and learning, the institution frequently updates information technology facilities. The college has a procedure and policy for maintaining utilizing physical, academic and support facilities such as classrooms, laboratories, library, sports, and computers. There are AMCs for the maintenance of computer and IT facilities. There are on-call electricians. The drinking water facility is made available in the college. There is also a canteen providing healthy and hygienic food in the college campus. CCTV cameras are installed in the college premises.

Student Support and Progression

Our College has always been a student –centric institution. Students are the primary stakeholders of the institution and the institution has been evolving measures for student empowerment, inclusive practices and skill development. The College conducts both academic and extracurricular activities for the overall growth and progress of students.

The University motto is 'Empowerment of Women through Higher Education' and our College takes all the efforts to empower women mentally and physically too. To support this, college organises many programmes focusing on academics, co-curricular and extracurricular activities.

All State Government SC/ST/OBC scholarships and freeships are made available to the students. The College informs the students about the dates and criterion through notices. The link of MAHADBT is also available on the College website. In last five years total fees of Rs. --- are reimbursed to the Students. Two non-government freeships are also available to the students from needy families.

Along with the financial support, students are given opportunities to develop communication skills, digital literacy, to maintain health and hygiene, and also to participate in various sports and cultural events and grow as a person. The College organizes programmes for skill enhancement. For BA as a Foundation Course and for BAF courses on Personality and Soft Skills are offered.

Different opportunities are given to those who are interested in the competitive examinations. Placement Cell arranges training programmes, guest lectures and also campus recruitment. For skill enhancement and career counselling expert agencies like FUEL, TATA Strive and now Bull's Eye are extending their hands for personal guidance and training.

Students perform at State, University, National Level sports, cultural and NCC activities. In 2019-20, Ruchika Bhawe, Shivchatrapati Award Winner, represented India at Asian Games of Taekwondo held in Nepal. Students' Council, Students' Grievance Cell, ICC and Anti Ragging are in place to redress their complaints. Students are nominated on different bodies for administration and organisation of events. The College always strives for the overall growth of all the students.

Many alumni make us proud with their achievements in different fields and are involved in organisation of activities and visit us as resource persons.

Governance, Leadership and Management

The vision and objectives of the college are well articulated keeping in view the national policies of higher education, based on commitment towards excellence, achieving educational objectives and acquiring 21st century skill-set through varied academic, co-and-extracurricular activities. The College through the IQAC encourages pursuance of this vision. The College has recruited qualified staff for imparting the best possible quality education. It has designed Committee Organisation with College Development Committee, IQAC and various statutory and administrative committees for facilitating its smooth effective functioning. The decision making process in the College is decentralized and participative. The College has laid down a Perspective Plan (2019-2023) after collecting feedback from all the stakeholders. This plan, AQARs, Academic Calendars, feedback reports, and policy documents are uploaded on the website. Major functions of administration, finance, accounts, admissions, and examination in the College are software driven. The College is focusing its E-Governance initiatives with a view to facilitating the students and enriching their academic life in the College. The College applies all welfare schemes for the benefit of teaching and non-teaching staff, as well the students. The performance of the teaching and non-teaching staff is assessed through a well formulated Appraisal System. The IQAC of the College is duly constituted as per the guidelines of NAAC. In its periodic meetings, decisions regarding organization of professional development, training programmes, seminars, conferences, and workshops for teaching and non-teaching staff with a view to updating their knowledge are taken. Faculty members, both teaching and administrative, are encouraged to participate in professional development courses, seminars, conferences and workshops. The IQAC insists on quality assurance strategies and processes for a continuous incremental growth by introducing by focusing on research, career development and placement services. It encourages academic collaborations; and, collaborations with NGOs and government departments. The use of technology for online teaching-learning is gradually increased from communication to virtual teaching and online evaluation. The College has completed both internal and external AAA assessments. In the year 2019-20, it participated in NIRF ranking by MHRD. The College has completed Green Audit, Structural Audit, and Fire Audit during the years between 2018 and 2020.

Institutional Values and Best Practices

To promote gender equity the College organizes gender equity promotion programmes for empowering women students. The syllabuses of the University include the subjects like Women in changing India, Current Concerns, and Personality Development. These courses help to promote gender equity in a true sense. To provide safety and security to women, the College organized the programme “Women and Law” to update the knowledge of students relating to laws.

The Campus of the College is under CCTV surveillance 24/7. The College has an Internal Complaint Committee, Student-teachers Grievances Committee. The Security allows entry of outsiders only after proper authorization. Well-equipped common room is available to the students. The College provides the counselling facility to the Students, Teachers and administrative staff.

To reduce the consumption of electric energy, the College has replaced the old tube lights with LED bulbs. It has installed a solar heater at the women’s hostel. The campus is rich in vegetal cover, having good green landscape. The College completed Green Audit, Energy audit, Structural Audit and Fire Audit. The College runs the activities like plastic-free drive in the classrooms to keep campus clean.

The College provides a Divyangjan friendly environment to the Divyangjan students like ramp, Braille book, and audio study material. The college prepared the Code of conduct for all stakeholders; and, it is also uploaded on the College website. The College celebrates National and International days to inculcate universal values amongst the students.

The College introduces different institutional best practices. The Feedback System and Students’ Research Cell are the Best practices which helped to create Research Culture; the Feedback mechanism helped the College to enhance the quality as well as to make correct decisions.

The Department of Music, Drawing and Painting are unique distinct programmes offered by the College. There are colleges offering degrees especially in fine arts; however, in the College, these are programmes offered along with other disciplines. In these specialization programmes, the students get an opportunity to learn fine arts with a blend of arts along with literature, environment and gender sensitivity.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHREEMATI NATHIBAI DAMODAR THACKERSEY ARTS AND COMMERCE COLLEGE FOR WOMEN, PUNE-
Address	SNDT Arts and Commerce College for Women, Maharshi Karve Vidya Vihar, Karve Road, Pune
City	Pune
State	Maharashtra
Pin	411038
Website	www.sndtarts.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dr. Anand G. Jumle	020-25431153	7588320308	020-2544575 1	collegepune@sndt.ac.in
IQAC / CIQA coordinator	Vasanti Joshi	020-25434866	9766636011	020-2543201 8	vasantijj@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Constituent

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	05-07-1916
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University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Smt. Nathibai Damodar Thackersey Women's University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	27-12-2005	View Document
12B of UGC	27-12-2005	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SNDT Arts and Commerce College for Women, Maharshi Karve Vidya Vihar, Karve Road, Pune	Urban	15.553	3150

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC	English,Marathi	102	74
UG	BA,Arts	36	HSC	English,Marathi	102	73
UG	BA,Arts	36	HSC	English,Marathi	152	143
UG	BA,Arts	36	HSC	English,Marathi	77	39
UG	BA,Arts	36	HSC	English,Marathi	102	54
UG	BA,Arts	36	HSC	English,Marathi	77	37
UG	BA,Arts	36	HSC	English,Marathi	102	77
UG	BCom,Commerce	36	HSC	English	360	84
UG	BCom,Commerce	36	HSC	English,Marathi	720	574
UG	BCA,Information Technology	36	HSC	English	180	69
UG	BVA,Drawing And Painting	36	HSC	English,Marathi	240	64

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				7				16			
Recruited	1	0	0	1	0	7	0	7	8	8	0	16
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				4			
Recruited	0	0	0	0	0	0	0	0	1	3	0	4
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	12	2	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	6	0	1	3	0	11
M.Phil.	0	0	0	0	1	0	0	0	0	1
PG	0	0	0	0	0	0	3	2	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	5	0	9

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	0	0	0
	Female	1270	18	0	0	1288
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	151	184	227	211
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	15	18	27	25
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	152	162	183	192
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	642	734	852	754
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	76	96	113	122
	Others	0	0	0	0
Total		1036	1194	1402	1304

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
304	304	304	294	288
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	11

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1288	1304	1406	1195	1036
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
404	304	320	276	281

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
402	337	362	247	174

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	17	18	19

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
24	24	24	24	24

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 29

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
27.76	31.38	23.68	27.92	271.67

4.3

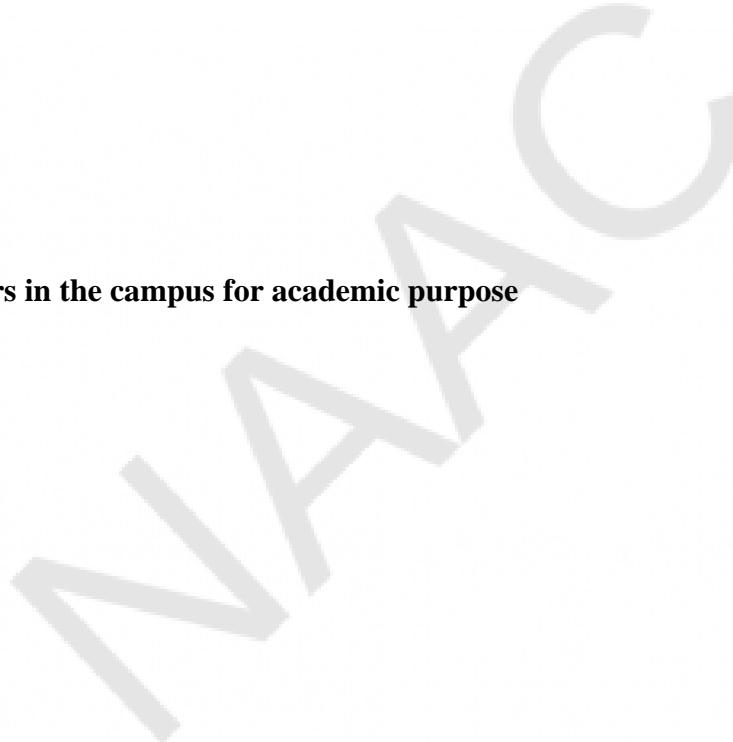
Number of Computers

Response: 57

4.4

Total number of computers in the campus for academic purpose

Response: 53



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

SNDT Arts and Commerce College for Women, Pune is a constituent college of SNDT Women's University, Mumbai. The college adheres to the University prescribed curriculum. Following steps are taken by the college to ensure effective curriculum delivery.

1. Each year IQAC prepares an annual academic calendar aligning to the SNDT Women's University calendar prior to the commencement of the academic year. The dates of the important activities to be carried are mentioned specifically on the calendar to ensure smooth teaching-learning and continuous evaluation processes.
2. Syllabi of each course with program specific outcomes and course outcomes for the academic session are provided to the students through the college website.
3. In first week induction program is carried out by the college in which academics, curricular and co-curricular activities, code of conduct, students handbook, policy of internal examination pattern as well as college assessment plan, course outline and CIE schedule is conveyed to students. Theory and Practical classes are held according to the time- table which is prepared prior to the commencement of the academic year and meticulously followed to get effective curriculum delivery.
4. Conventional classroom teaching is blended with reasonable use of ICT through Google classroom to make the teaching learning process more learners centric.
5. Google classrooms are used as a platform for sharing study material, question banks and various e-resources since 2017-18; gradually they are now one of the major supportive platforms in teaching learning and are used by all faculty members. In 2018-19 it was additionally used for assessment purposes. In 2019-20 due to Covid 19 pandemic situation there was a major shift from physical classroom teaching to virtual classroom teaching. Electronic Tele-communication platforms are now one of the sources for effective curriculum delivery. Thus the resources are now available to the students which they can refer to as per their convenience.
6. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, quizzes and presentations by students, projects, group assignments, educational tours, industrial visits for effective delivery of curriculum. The Department of the Fine Arts, Music, Psychology and Geography give maximum practical exposures to the students by providing hands on training. Students of BAF get the opportunity of internship in various firms. Last year BVA students prepare Dissertation.
7. Various e-resources are available to the students through the University library which is on the campus.

8. Various Internal examinations are conducted to check the acquired knowledge of students and their attainment of the course objectives.
9. Remedial classes are conducted for low achievers to improve their performance.
10. The college encourages faculty members to present research papers in seminars and conferences for acquiring necessary skills for effective delivery of curriculum.
11. Feedback system is the key indicator to judge effectiveness of the delivery of the curriculum. There is a formal mechanism to obtain online feedback from stakeholders on curriculum and general functioning of the college. The analysis of feedback is discussed with IQAC and an action taken report is submitted.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The learning process in education requires examination as its end result. The teachers take efforts while teaching and it is reflected through students performance in examinations. It is noted that if periodic tests are given to students the threat of examinations diminishes and they start performing in a better way. By continuous internal evaluation students are aware about their strengths and weaknesses. It motivates students to develop good study habits, to correct errors and to direct their action towards the achievement of desired goals.

CIE aims to impart high consistency in learning procedures to help the learners identify the challenges faced in education.

Our college academic calendar is available on the website. Teachers refer to this calendar and design a thirteen weeks teaching schedule. Week wise calendar is prepared which is displayed to students through Google classroom. CIE1, CIE2 are conducted in the second and third week likewise four are taken. Internal tests and projects are assigned to the students. At the end of semester a common internal test is conducted by the college exam department.

Majority of CIE tests are conducted online. The feature of the test changes according to the nature of the subject. Weekly submission of practical assignments is done in the form of CIE in the Drawing and Painting department.

English subject has power point presentations, online grammar assignments. A special software is provided to the students. It is as per their prescribed syllabus. In special cases rewriting of question bank solutions of

important topics in subjects are also carried out by faculty members to improve weak students.

The results of these CIE internal tests are conveyed through Google class rooms and notice board. This gives them a chance to qualify for the final exam and also a chance to improve their performance.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 81.82

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 9

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 3

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	0	1

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 4.93

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	144	76	00	85

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Our college integrates crosscutting issues through curriculum. SNDT being Women's University we have unique courses designed for women such as Status of Women in Changing India, Current Concern, History as heritage, Environment studies etc. All these are compulsory courses in B.A., BVA and B.Com. The syllabi of languages include human values and Gender related various topics. Syllabi of Social Sciences include environment sustainability, Human values, Women empowerment and Professional ethics. In addition to these we have enrichment courses as women related laws and courses like business ethics and professional values for Commerce, BAF and BCA students. The intended learning outcomes of these courses are to identify concepts of business ethics, professional values and describe Indian ethical practices in marketing, advertising and Employment. We also celebrate Constitution day, Yoga day, Women's day, Yuva day and National integrity and unity related various activities which create awareness among students.

To inculcate human values and gender sensitization related programs like premarital counseling, self-defense training and personality development are encouraged. The Department of Psychology runs a counseling centre for the students.

The compulsory course 'Environment Studies' introduces its multidisciplinary nature and also emphasizes renewable and non-renewable resources and problems associated with the environment. In the course students study Environment protection act, Wildlife protection act and Forest Conservation act and awareness is created in students about conservation of nature, Wildlife management and Ecosystem.

While teaching the syllabus relevant topics related to human values, professional ethics, gender issues, environment and sustainability are discussed and students are given up to date information. In this way we strive to create awareness among our students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.6

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	2	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.03

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 39

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 76.17

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
530	548	604	521	539

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
720	720	720	720	720

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 74.46

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
213	291	244	213	200

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The students from heterogeneous socio-economic backgrounds, as well as from different regions seek admission in the College. They differ in their academic achievements; and are found to have varied levels of understanding and learning capabilities.

The teachers assess the academic performance of the students on the basis of marks obtained in the previous year's examination and in the internal examination, as well as, by observing their participation in the classroom teaching-learning.

On the basis of the personal profile and family background of the students, it is found that the pace of learning of some students is slowed because they are first generation learners or are doing jobs to support their families, or are married, or have illness or physical challenges. In a few academic programmes, students from other faculties are admitted. Such students find it difficult to cope up with their co-learners. Change in medium of instruction is also identified as a reason for the students to slow down their pace of learning.

After identifying the advanced and slow learners; the College designs additional academic inputs to be given to suit their needs.

For Advanced Learners:

Various initiatives are introduced for the holistic development of the advanced students for enabling them to strive for higher goals.

- 1.To inculcate research orientation, the advanced learners are given guidance and support for participation in the conferences, seminars, surveys. They are given an opportunity to take part in the University level 'Avishkar' Competition and intercollegiate research paper competitions.
2. Special efforts taken by the teaching faculty inspires the advanced learners to set higher goals and strive hard to achieve it. As a result, every year our College students are the rank holders in the University merit list.
- 3.Participation in debate, elocution, G.K.Quiz, essay competition, etc., at the University level as well as in the Co-Education Universities is encouraged.
- 4.They are motivated to take part in the Personality contest.
- 5.Participation in exhibitions, poster competitions, concerts is encouraged specially by the fine art departments.
- 6.Organisation of student-led co-curricular events such as Annual Social Gathering, Manas Darpan,

etc., help to develop leadership qualities, decision making, and problem solving abilities.

For Slow Learners:

To improve the performance of the students, following steps are taken.

- Remedial sessions are conducted to supplement their learning process.
- For the students taking admission to the BCA programme, Bridge Courses in Mathematics and Accountancy are conducted.
- Peer mentoring and personal counselling also help the students to improve their understanding of the topics.
- Mentoring also serves as a platform to give special attention to the slow as well as the advanced learners. The peer-mentor assists the mentees to improve their academic performance by revising difficult topics; and, by having more interactive learning sessions. Mentoring is specially provided to the first generation learners.
- Question papers of previous years are discussed with them and are guided for writing the question papers.
- Additional study material, assignments and re-tutorials are given to improve their performance
- Language lab support is provided to them for improving their communication skills.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 46:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The faculty members use various teaching methods so that higher forms of thinking such as apply, analyse, evaluate and create are promoted amongst the students rather than just focusing on rote memorisation. These teaching methods are in tune with the attainment of learning outcomes of various courses taught in the College.

Experiential Learning:

To acquaint the students with facts through direct experiences Laboratory practicals are conducted in the Geography, Psychology, Computer Application and Fine Arts Departments. Internships included in the BAF programme give exposure to the dynamic commercial world. Study tours and field visits organised by the Commerce, BAF, Economics, Geography, Psychology, BVA departments help to attain understanding and apply levels of Bloom's Taxonomy. Activity centred methods such as roles and role reversal tasks in Counselling Psychology and a 7-Day competition of online stock trading 'Stock Mind' for the Commerce and BAF students help to bridge the gap between classroom teaching and real world. Painting demonstrations and workshops including Nude painting workshop in the BVA department, initiate creative thinking among the students. Films screening in the English, Hindi, Psychology and Geography departments facilitate visual learning and also develops critical thinking. To discuss literary work and to inculcate the habit of good reading and recitation 'Vachan Katta' activity is undertaken in the departments of Languages. Due to use of Language Software the students are able to recognise and recall the information and generalise it. This activity helps to develop four communication skills, namely, speaking, listening, writing and reading.

Participative Learning:

Community surveys on issues like declining sex ratio, financial literacy conducted by the Economics and Commerce Department are effective ways of real life research experience. Reinforcement surveys of school children used in Educational Psychology help to apply theoretical concepts in the classroom situation. Exhibitions organised by the Social Sciences departments enhance understanding and application of theoretical knowledge for the participating students. They can gain more insight about the subject matter. Annual Exhibitions of the Visual Art Department of paintings, murals and other art forms enhance creative thinking. 'Manthan' or participation in the concerts by the students of the music department leads to learning and application of the knowledge. In the supervised learning method used by the Hindi department, learning techniques are observed and the guidance is provided for improvement. Checklist method is used to check understanding and application of the concepts of Accountancy. Group, individual projects and presentations undertaken by most of the departments promote cooperative learning as well as interpretation of the information related to courses. Guest lectures and interviews of the experts on contemporary issues enable the students in better understanding of the concepts and ideas.

Problem solving :

Problem solving sessions in Statistics, Accounting, Mathematics and Taxation are useful in acquisition of practical skills. Live projects given to the B. Com. Part II and BAF Part I students of Statistics help in evaluation and data interpretation. Case studies and presentations related to mental health problems undertaken by the students of the Psychology Department add to real world learning.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Information and Communication technology has an all pervading impact on Teaching profession. To supplement the classroom teaching, the College encourages the teaching faculty members to make use of various ICT tools in discharging their responsibilities.

College has made available facilities of computers, Laptops, internet, lan, smartboard, camera, CDs and DVDs, scanner, LCD projectors, softwares such as MS Office, GIS, to be used for teaching. Well equipped Computer laboratory is made available to the students for making use of ICT in learning.

After getting hands-on training of various ICT tools, the teachers have started using them for effective delivery of curriculum and evaluation. For the effective use of ICT in teaching learning the SNDT Women's University as well as the College have organised online and offline workshops for teachers.

- Google classrooms are used by all permanent teachers for sharing study material, giving additional information as well as for the assessment.
- All the teachers of the Department of Commerce use Youtube links, PPTs, and open source sites. As per the need of the course the faculty members use NPTEL, Swayam, and Microsoft one-note for teaching and learning.
- In the Departments of Languages all the faculty members show Youtube videos, share links of the stories and articles. Edu flow, Hypersay, mind maps, IGNOU Gyan Darshan Channel lectures are also used for supporting the teaching learning process.
- In the Social Sciences, the Department of Psychology uses mind maps, studio.youtube channel, swayamprabha, one note. The links of Youtube videos, articles, Government reports are used as supplementary resources in the Department of Economics. PPTs, Jamboard, GIS software are used by the Department of Geography for making teaching learning effective.
- The Departments of Fine Arts, share Pin Art Links, links of Facebook, Youtube videos, ePG Pathshala. In the Music department self prepared audios are shared by the course teachers with the students. Rare CDs and DVDs are also made available to the students for listening and learning classical music. These tools enrich the learning experiences of the students.

The faculty members also use open source sites such as jstor, proquest for additional reference. Every year, orientation is given to the newly enrolled students about how to use online catalogs and online databases by the Knowledge Resource Centre in the Campus. The link of the National Digital Library is

shared on the Google Classroom.

The students are encouraged to undertake and submit their assignments and projects, individual or in group by making use of ICT tools. The students undertake data collection of research surveys by making use of Google form.

All the departments share question banks, previous year question papers and revision material on the Google Classrooms.

For online evaluation, Google Forms, Testmoz and H5P tools are used. All the permanent faculty members conduct CIEs and tests through Google Classrooms.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 72:1

2.3.3.1 Number of mentors

Response: 18

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 62.24

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	12

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 17.89

2.4.3.1 Total experience of full-time teachers

Response: 322

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Internal examinations are meant for assessment of the students by the course teacher at the institution level. It helps the students in preparation for the University level examination and also gives them an opportunity to get familiar with the examination conditions.

In SNTD Women's University there is a semester pattern of examination. During one semester for each course there is an internal examination of 25 marks and the semester end examination of 75 marks. As per the SNTD Women's University circular Exam 2009/2009-2010/1849 dated 30th November 2009 the student must get separate passing marks in the internal examination (minimum 9 out of 25 marks) and the external examination (minimum 26 marks out of 75 marks). The students must secure minimum 9 out of 25 in the internal examination of each course during each semester to become eligible to appear for the external examination conducted by the University.

Objectives of internal evaluation:

- To test understanding of the course of the students over the semester
- To use a wide range of assessment tools for internal evaluation
- To give opportunity to the student to improve their performance

Mechanism of Internal Assessment:

Prior to 2017-18 , the teachers used to conduct two internal tests of 25 marks each in the classroom during each semester.

From 2017-18 onwards, the college has set a formal mechanism to conduct internal examinations. During each semester for each course internal examinations are conducted in two parts.

Part A - Two written tests of 15 marks under formal examination condition.

Part B - Two projects, assignment for 10 marks. According to the need and requirement of the course.

This system enables students to have a minimum four opportunities to clear the internal assessment which is spread over the semester. Out of two written tests of 15 marks and out of two assignments of 10 marks the best score will be considered for calculation of internal marks of the student

Transparency in Internal Assessment:

After every internal test each individual course teacher gives a feedback of marks to the students. The corrected answer-scripts are shown to the students approximately after two weeks of the internal examination. Signatures of the students are taken on the internal assessment mark lists of each course so that any mistake/ discrepancy in the entry of marks gets corrected immediately. Some teachers display marks of the internal tests on the Google classrooms.

From 2019 - 20 the system of clearance form is introduced where each student has to get clearance status from each course teacher before filling the semester end examination form. If any student has concerns or grievances regarding the internal assessment then she is given an opportunity to raise the issue and discuss

it with the course teacher, the higher authorities or examination committee.

Outcome:

The internal assessment mechanism being robust helps to achieve the objectives of the Continuous internal evaluations. The students are evaluated on various parameters and their learning and understanding of the course matter is evaluated from many angles.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Introduction:

The College has a systematic mechanism for effective and time bound redressal of examination related grievances. The examination related grievances are handled at the College level or at the University level depending on the nature of grievances. The grievances related to internal assessment are resolved by the College Grievance Committee.

Some of the issues raised by the students regarding examination relate to absent remark or incorrect entry of marks of internal examination on the University mark sheets of the students, spelling mistakes in names, subjects, discrepancies in the names of the courses selected on the hall tickets.

Transparency in the redressal of grievances:

The Academic code of conduct is displayed on the College website which includes rules of examination. Students’ Grievance Policy of the College is also uploaded on the website which guides the students to channelise their grievances. College tries to make sure that the complaints of the students relating to internal assessment are resolved without any delay. A very few of such complaints turn into a grievance. In case of any such grievances regarding internal assessment, the issues are solved formally in the meeting of the Grievance Committee within a stipulated period of time.

Time bound and efficient procedure:

After receiving the written notice of grievance relating to examination, the records relating to the internal evaluation are verified from the evidence collected and the grievance is resolved at the earliest. Rectifications of any error in recording the marks obtained in internal examination are done immediately. The decision is communicated to the student. Depending on the nature of the grievance, the case is resolved maximum within a period of 15 days from the receipt of the written notice about it. Some

grievances need to be resolved after official communication with the University.

The University Examination related grievances are forwarded to the Director, Board of Examination and Evaluation and time to time follow up is taken for timely redressal.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

‘Women empowerment through access to education, especially higher education.’ is the mission of our College. The College offers Degree programmes in Arts, Commerce, Visual Art and self financing programmes in Computer Application, B. Com with Accountancy. Under the five programmes 306 courses are offered by the College. As our College is the constituent College of the SNTD Women’s University, we follow the curriculum of the SNTD University for all the courses. The Courses under each programme are designed to achieve Programme Outcomes and Program specific outcomes.

Program outcomes (POs) are designed from the overall perspective of knowledge and skills imparted during the Program. Programme Specific Outcomes (PSOs) describe the expected outcomes from the specialization in the programme. Bloom's taxonomy is used as a guiding principle for formulating COs and LOs.

For the Commerce Programme, the course outcomes for Commerce papers intend to make learners remember the management principles and understand the legal provisions applicable to commercial organisations. The courses such as Accountancy and Business Mathematics intend to make the learners understand the rules of recording the transactions as well as to analyse, apply and evaluate the data and draw inferences from it.

While formulating COs of the fine arts course such as Visual art and Music application and creativity aspects are given more importance.

For the courses in BCA and for the applied component in the Arts faculty, the COs are more focused on the application, analysis aspect. For specialisation papers in the Arts faculty knowledge, remember and understand aspects are considered more important.

The compulsory English paper is the core component offered for all the programmes. While preparing the COs of this course focus is on the development of communication skills among the students. The focus of the foundation courses is on acquiring knowledge and understanding our rich culture as well as socio

economic problems in the country. Personality Development is the applied component where the students are encouraged to dialogue, reflect and develop point of view. The course outcomes of English, Hindi , Marathi emphasize on understanding literature, analyse the development of languages and application of it in various fields.

Mechanism of Communication of COs and POs -

1. The POs, PSOs and COs are displayed on the College website.
2. The POs, PSOs and COs are frequently discussed in the Departmental meetings.
3. The teachers use the channel of Google Classrooms for formal communication of Course outcomes.
4. LOs are stated in the subject wise Course outlines. These course outlines are communicated to the students through google classrooms.
5. Every course teacher discusses expected Course outcomes with the students at the beginning of each semester.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The College is committed to quality in education for development of human capital. The programmes offered by the College have clearly defined Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). POs and PSOs are prepared by the teaching faculty on the basis of the feedback from the stakeholders, namely, students, parents and alumni. After getting the approval for POs and PSOs from the College Development Committee, COs and LOs are prepared for each course. POs, PSOs and COs are displayed on the website and on the google classrooms. Course outlines on the google classroom have mentioned LOs of each course. They are communicated to the students in the classroom by the course teacher in the beginning of each semester. We also prepare blue prints and model answers for Semester-end examination to measure attainment of course outcomes.

The teachers systematically map courses with POs, map COs with POs and map LOs with COs in the form of matrices.

Formative assessment done regularly through continuous internal evaluation and internal assessment tests.

At the end of each semester, summative assessment is done for measuring attainment of COs.

To measure level of attainment of POs, PSOs, COs direct and indirect methods are used.

Direct Methods - The formal examination system is used for assessment of COs. Two types of examinations are conducted in the College. Internal assessment is given weightage of 25% whereas semester end examinations are given weightage of 75% during each semester for each course.

Internal evaluation is done by using various methods. These formative assessments are connected to the outcome of a course. CIEs are conducted to measure Learning Outcomes.

The annual average pass percentage is the quantitative yardstick of attainment of COs. In order to measure LOs and COs, result analysis is done for each course.

Indirect Methods

Feedback is collected from all stakeholders like students, parents, alumni and teachers. It indicates gaps in COs and PSOs attainment. It establishes the need for modifications to be done in teaching learning. Feedback analysis is used for making appropriate changes in reframing LOs and COs to map POs. Teaching faculty members are encouraged by the College to attend the content-analysis workshops whenever there are changes in the course contents. This leads to effective attainment of the Program and Course outcomes.

At the end of the programme, the skills imbibed among the students make them competent to face the challenges of the modern world more confidently. Visible qualitative improvements amongst the students from entry point to exit point are observed by the teachers. Parents' feedback is also indicative of positive change in their wards.

Our students are entrepreneurs and are engaged in the varied nature of jobs, which indicates the attainment of POs.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 76.54

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
382	219	227	191	141

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
402	337	353	247	174

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.13

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	11

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 10

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	1	1	1	4

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.61

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	01	04	02

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension is an important feature of the College. Pursuing the vision, mission and core values of the College, a number of sensitization and outreach activities are undertaken by the College which focus especially on Women Empowerment, Gender Sensitization, Social equality, Health Awareness, Environmental Conservation and Community Orientation.

Extension activities in the neighborhood communities and impact thereof: The students participate diligently in various extension initiatives organized by the College. The NSS and the NCC units of the College are very active in organizing extension programs in neighborhood community. The average student strength of these two units is over 350 every year.

Special residential one-week NSS camp is held in nearby village every year wherein cleanliness drive, surveys and awareness programs are conducted for villagers. These camps have been organized in Shivare and Kasar Amboli Villages.

The NCC unit also conducts cleanliness campaigns, rallies and awareness programs regularly on their Sunday parades and during 10-day Annual Training Camp.

Departments of the College also carry out certain extension activities related to their specializations.

The College undertook some large scale extension activities from 2018 onwards like i) preparing and

distributing paper bags, ii) conducting workshops on Making Pink Pouches for female school students and iii) creating awareness and conducting survey on Organ Donation

Sensitizing students to social issues for their holistic development and the impact thereof:

The college is committed to shape the students as responsible citizens of the country. A lecture series is organized every year on two themes namely: Women Empowerment and Current Social Issues through which students get sensitized to women issues and social concerns.

The College sensitizes students towards various important social issues such as Gender and Social Equality, Road Safety, Health and Hygiene, Blood donation, Environment Conservation, Tree Plantation etc.

A number of extension activities based on the above mentioned themes were undertaken by the College; the salient of which have been described below.

- Road safety awareness was created among the general public through conducting rallies.
- Mental health awareness was created through exhibition of posters
- Financial literacy awareness was brought about and a survey on Declining Sex Ratio was conducted
-
- Workshops on making pink pouches were conducted for adolescent female students belonging to nearby schools. This initiative of preparing sanitary paper wrappers was taken up with the intention of keeping the city clean and helping to improve health conditions of Pune waste- pickers.
- Workshops on making Eco-Friendly Ganesh idols and Eco Friendly Rakhis were conducted for school children.
- Eco Friendly paper and cotton bags were prepared and were distributed to the general public .
- Recreational musical programs were organized at old age homes and CIPLA cancer care centers.
- IQ and aptitude testing was conducted for school children in the nearby community.
- Tree plantation initiatives were implemented in Pune.
- Cleanliness campaigns were conducted in the campus and areas like Shaniwarwada and Palkhi Vithoba Mandir .
- Fund raising activity was undertaken for helping flood affected people of Kolhapur.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 94

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
26	14	14	24	16

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 10.42

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
162	153	99	104	125

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 17

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
07	02	03	04	01

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

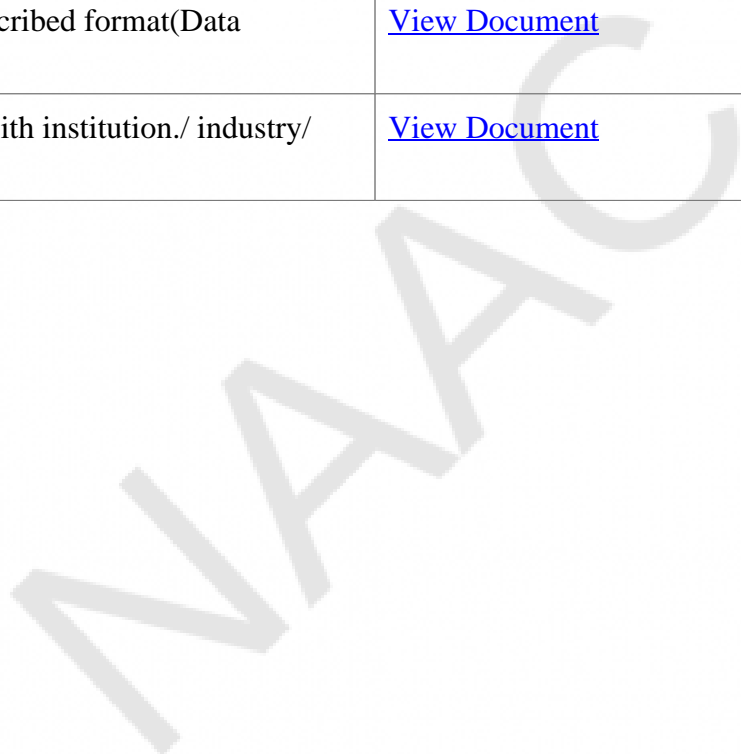
Response: 2

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other

universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document



Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College has the policy of providing adequate infrastructural facilities and resources to conduct the curricular activities as per the requirements given by the UGC, Government of Maharashtra and SNDT Women's University. The College has sufficient, spacious classrooms and laboratories

The College has 104 years old heritage building with 3150 sq.mt. to meet academic, administrative and other requirements of the students. The academic building has classrooms, departmental laboratories, computer laboratories and seminar halls for accommodating students of all the faculties. The College premises has facilities for Divyang students.

Classrooms: There are 27 well-ventilated and well-equipped classrooms with sufficient seating capacity. All classrooms are ICT-enabled connected with LAN internet facility. One classroom and two seminar halls have wall-mounted LCD projectors, sound systems along with an internet facility. Out of two seminar halls, one has a smart board as an advanced teaching aid. The College has a movable LCD projector which is used for the academic purpose. Sound systems with collar mike are installed in five classrooms. The college has a portable sound system which is used for various curricular and co-curricular activities.

Laboratories:

There are six laboratories in the College, comprising necessary laboratory equipment for conducting practicals as per course syllabi.

- **Department of Psychology:** It is equipped with different types of apparatus, psychological tests and models of human sense organs for the experiential learning of the students. The new laboratory equipment and tests are purchased as per the requirements.
- **Department of Geography:** This laboratory is equipped with a computer for the use of GIS Software for preparing basic maps. Hand-held GPS, SOI Topo Maps, Indian Daily Weather Reports, samples of various types of rocks, relief maps and bathymetric wall maps, tracing table, earth globes and roll-up maps all of these give the experience of visual learning to the students. These are also used for practicals.
- **Department of Music:** The Laboratory of the department has a collection of 300 LPs, 1000 cassettes, a cassette player, sound system, & a recorder. There are musical instruments such as Harmonium, Tabla, Tanpura, Tambora, Electronic Tanpura, live Tambora and Electronic Taal machine. All these give an enriching learning experience to the students.
- **Department of Drawing and Painting:** The Laboratories are well-equipped having drawing boards, easels, drawing stands, focus lights, still life table, steps-table for the models, drapery,

crockery, donkey-tables, POP statues and a collection of demonstrations given by eminent artists.

- **Computer Laboratories:** The college has two computer laboratories equipped with computers, printers, scanners and necessary licensed software. All computers are linked with LAN and internet connections. The laboratory also has a battery back-up facility.
- **Knowledge Resource Centre:** Being the constituent college of the SNTD Women's University, Pune branch of the Knowledge Resource Centre provides library facilities to the students and the staff of the college. It uses SLIM software as an Integrated Library Management System (ILMS).

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College has adequate facilities for cultural activities, sports, games, gymnasium catering to the diverse needs of the students. The College keeps augmenting these facilities to cope up with the increasing demand for sports activities.

Facilities for Cultural Activities:

The College has two seminar halls which are used for various cultural events like dancing, singing, skits, one-act plays, film screening and Annual Day programmes. Literary events like poetry recitation, debate, elocution, essay, and story-writing are also organized in the seminar halls. An open stage is available for the students for conducting cultural activities. There is a visitors' shed in the campus which is used for organizing exhibitions. With prior permission, auditoriums in the Pune campus of the SNTD Women's University are used to organize events for the students as per the requirement. The Drawing and Painting Department provides facilities for painting, sketching, cartooning, photography, rangoli, mehendi, poster and face-painting competitions. By providing these facilities, the College encourages students and gives an opportunity to show their talent and creativity in cultural activities. The college nominates students for participation in different cultural activities at University, State, and National level such as Regional Youth festival, University Youth Festival, National Youth Festival.

Facilities for Sports Activities:

The College provides several facilities for different kinds of sports and indoor and outdoor games. The College has two sports grounds. The area of one of these is of length 28 meter and width 15 meter. Other ground has an area of 2915 sq. mtr. These grounds are used for sports like Kho-Kho, Kabaddi, Volleyball, Handball, Basketball and Cricket. There is an artificial climbing wall for the students. The College

provides equipment and ground facilities for the athletic meet where students are given training for the participation at Intercollegiate, Zonal, University, State and National level. As an indoor game, badminton court and a coach is outsourced by the college.

Playing kit and facilities available:

Particular	Quantity
Basketballs	8
Volleyballs	6
Footballs	4
Tennis Balls	6
Hurdle	6
Throw Balls	4
Badminton Racket	8 pair
Cricket-kit	1 set (2 bats, 2 set stumps, 6 Balls)
Corrom Boards	2
Chess Boards	6
Tug of War Ropes	1
Shot Put	2
Discus	1
Javelin	3
Skipping Ropes	24
Rings	3

Gymnasium: In the year 2016, the Pune Campus started gymnasium. It has 185 sq. mtr built-up area. It is a multi-station gym and has hurdles, cones, ladder, boxing bag, boxing pad, agility ball, weight-lifting equipment available in the gym. The gymnasium has a separate changing room and a washroom.

Gym Equipment

- Treadmill: 03
- Elliptical : 02
- Electronic Cycle: 02
- Peck Deck: 01
- Leg Press :01
- Multiple Exercise: 01
- Lat Pulldown : 01
- Bench Press: 01
- Leg Curling : 02

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 10.34

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 03

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 12.48

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
3.94	3.93	1.04	6.67	20.05

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Bharatratna Maharshi Karve Knowledge Resource Centre, Pune Branch is effectively maintained by adding new books, renewing subscriptions of the journals and databases throughout the year. The Knowledge Resource Centre started using SLIM Software as an automated Integrated Library Management System from the academic year 2011. The Knowledge Resource Centre maintains the record of issuing, returning and renewing books and other library material using SLIM Software. This software makes it easy for the members to search books, journals and other library material. The admin of the SLIM Software can easily get the usage report.

The details of the SLIM software as follows:

• Name of ILMS software:	SLIM
• Nature of automation (fully or partially):	FULLY
• Version:	3.5.033040
• Year of Automation:	2011

SLIM21 is a multi-user, multi-tasking Integrated Library Management Software working either on a single machine or in a client-server multi-platform environment. It helps to catalogue books, films, sound recordings, drawings, clippings, articles, reports, letters, pamphlets, serial publications etc. SLIM21 cataloguing adheres to popular international standards. SLIM works with Windows and uses Unicode because of which it can handle data in any script including Marathi, Hindi and English. SLIM21 Cataloguing is based on AACR2 (Anglo American Cataloguing Rules). It catalogues books, articles, slides, maps, audio/video films, cassettes, texts, drawings, clippings, serial publications, software, Standards and many more. Descriptions of AACR2 areas / sub-areas /other categories are available on-line.

MARC fixed fields are provided. Data entry for a card is entirely menu-driven. Rules of punctuation are programmed to give consistent and accurate cards. The cards are available in the standard 5" x 3" size. Analytical entries, 'See', 'See also' references and multiple catalogues are available. An unlimited number of added entries (access points) per card is allowed such as title, uniform title, main entry, multiple keywords, place of conference, etc. Any subject classification system can be used. SNTD Women's University uses DDC.

The SLIM Circulation system is based on lending rules that are defined by the University. It covers the information of the members such as, a registration card with member's photograph and barcode id, user-specified code of member-id, loans and reservations data retrieval by borrower identification.

SLIM serials control system helps achieve effective utilization of periodicals budget. It allows for tracking receipts of issues, filing claims for issues not received, preparing binding orders, etc.

The software also produces different statistical information as required for the library management.

Steps for the use of SLIM:

- Books are searched for the accession number by using SLIM software catalogue. Books can be searched for with the help of advanced search filters such as the title of the books, authors, publishers, year of publication, related field, language and accession date etc.

- The accession number is given to the staff at the issuing counter to get the book issued.
- At the time of issuing, an entry of the books is made with the account of the member.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 37.15

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
49.85	38.68	22.49	48.37	26.36

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 10.03

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 131

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has sufficient IT facilities for teaching-learning and administrative work. Over the years the College has upgraded hardware, software and allied IT facilities as per the requirements. The College regularly updates and purchases the latest technology in computing, IT equipment as per the need. The College provides two computer laboratories for the students. The laboratories have been provided with the leased line internet connections and also the BSNL Broadband internet connections.

The 4 MBPS internet leased line of TATA Communications Ltd.was updated to 25 MBPS leased line of Joister Infoserve Pvt. Ltd provided by the SNTD Women's University in the year 2018-19. There are nine computers and one printer in the IQAC Room. New BSNL Broadband Internet connections along with Wi-Fi were purchased in the year 2018-19 for the faculty members to avail of the internet facility in the IQAC room.

There are four LCD projectors out of which two were purchased in the year 2018-19. These are wall-mounted in two Seminar Halls and one classroom comprising internet connectivity and sound systems. There is one movable LCD projector available in the College, which is used for various curricular and extracurricular activities as per the requirements. An Interactive Board (smartboard) with speakers is installed in one of the seminar halls in the year 2018-19.

Internet facility through LAN is provided in all the classrooms and departmental laboratories of the

College. The College website is regularly updated with the help of the vendor, Tejas IT Solutions Pvt. Ltd., who is appointed by the college.

There are two computer laboratories with internet facility, two printers and one scanner. Battery backup facility is provided in one of the laboratories which is used by the students for doing various ICT-related work such as the use of Google Classroom, which is one of the platforms for doing CIEs, projects, assignments, research-related work etc. Students also use it for accessing e-mail and net-surfing.

The college purchased an English Language Laboratory software which is installed in five computers in the year 2017-18. GIS software for the Department of Geography was purchased in the year 2019-20.

Year-wise data of the updates of the IT facilities:

2016-17:

- Computers- 13
- Philips Stereo Sound System-01
- Bullet camera-02
- CCTV Camera
- Batteries for UPS
- Speakers for Music Department
- Printer-cum-scanner

2017-18:

- Amplifier-01
- Sound System-01

2018-19:

- Wireless mike
- LaserJet Printer-03
- Transcend Hard Disc-03

- Vitronics for CCTV
- Amplifier-03
- Sound-08
- Cordless mike-05
- Electronic Tabla and Tanpura machine-02
- LCD projectors-02
- Interactive Board-01

2019-20:

- Computers-08
- Podium Mike-01
- Power Bank
- Biometric machine-02
- Dome camera-01

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 24:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 88.09

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
23.82	27.44	22.63	22.33	248.98

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College has well-established systems and procedures for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc.

Policy and procedure for maintenance of physical facilities:

- An application regarding the maintenance of physical facilities is given to the Principal of the College.

- A technician is called for the inspection. After inspection, the technician gives an estimate of the maintenance.
- The Accounts Section in consultation with the principal of the College finalises the work order and gets necessary work done under the observation of the office staff.
- A completion report of the work done is submitted to the Principal and is forwarded to the Accounts department.
- A bill is generated and is duly signed by the Principal and members of the Purchase Committee and the payment is made.

Procedure for the major expenditure of maintenance of physical facilities:

When the expenses are major, university approval is needed. The requirement of maintenance by the College is put forth to the University. If the budget is sufficient, then the University gives administrative approval. After that, the Finance Department of the University gives financial approval. Then work order is placed and the work is being completed.

Being the Constituent College of the SNDT Women's University, infrastructural facilities in the Pune Campus of the University is maintained centrally by the division of the Estate and Engineering Department, SNDT Women's University, Mumbai.

Annual Maintenance Contracts (AMC):

Repairing and maintenance of computers, IT equipment, UPS and batteries, drinking water coolers with purifier, printers and photocopying machines, biometric machines, websites, Unsuits are ensured through Annual Maintenance Contracts (AMC) by respective suppliers.

Utilization and maintenance of laboratories:

The College has departmental laboratories of Music, BVA, Geography, Psychology and Computer laboratories.

The departments use laboratories for doing practical, demonstrations; workshops as per the time table. The laboratories are taken care of by cleaning and organising the equipment. It is ensured that students handle the equipment and instruments in the laboratories with care. The equipment and instruments in the laboratories are physically checked and dead stock registers are updated annually.

Utilization and maintenance of computer laboratories:

After the lectures of BCA students, all students of the college use computer laboratories to complete assignments, CIEs, projects, and net-surfing. Computer-related courses like Computer for All, Google Classroom, Photoshop, Tally, etc. are conducted for the students of the College. Language Lab software is installed on five computers. Antivirus software is updated and renewed as and when required.

Maintenance and repairing of computer laboratories is done through AMC with Symtron Services Pvt. Ltd. and respective suppliers.

Utilization and maintenance of Classrooms:

Classrooms are allotted to the departments considering the strength of students. For the optimum utilization of the classrooms, these are also used to conduct guest lectures, workshops, and departmental exhibitions.

Classrooms are regularly cleaned and maintained by repairing as and when required.

Utilization and maintenance of Knowledge Resource Centre:

After admission in the College, students apply for the membership of the library and they get a membership card. On the membership card, four books are issued for the duration of one week. Books may be renewed or returned. If not returned on time, the nominal fine is charged. For Reading Hall, students can get more books but they have to return those on the same day. Knowledge Resource Centre uses SLIM software as an Integrated Library Management System. Computers along with internet facility and Online Public Access Catalogue (OPAC) are made available for the students and the staff to easily find an accession number of books for fast issuing. There are two reading halls for the students and the staff with adequate infrastructure. An audio-video facility is available in KRC. Visually impaired students use Braille materials with Audio-Cassettes and recorder. Students and staff are given login-id and password to use databases like EPWRS, India Stat, Pro-Quest, EBSCOHOST, etc.

The maintenance of the SLIM software is done through AMC with Algorithms Consultants Pvt.Ltd. The Knowledge Resource Centre is maintained by way of regular cleaning. Books which are torn are bound and maintained. Regular fumigation is done in the library.

Utilization and maintenance of sports facilities:

Sports grounds are used by the students for practising various games and sports to participate in competitions at various levels. Sports tournaments are organised on the sports grounds on the college premises. An Adventure Camp is also organized by the College. Sports equipment are optimally used by the students under the guidance of the sports teacher.

Sports equipment are maintained and repaired if required. It is ensured that students handle sports equipment with care. Sports grounds of the Pune Campus are maintained by the division of the Estate and Engineering Department, SNDT Women's University, Mumbai.

Utilization and maintenance of Gymnasium:

Well-equipped Gymnasium is used by the students enthusiastically under the guidance of a trainer. Time slots are allotted to the students. Gymnasium has cardio and strengthens machines. Standard operating procedures are strictly followed to maintain the equipment. Repairing is done as and when required.

Support facility:

Hostel facility in the campus is available for the students in the College which is maintained by the SNDT Women's University, Mumbai. Hygiene is well-taken care of. In case of an emergency, on-call doctors are available. Twenty-four hours security, including women staff, is appointed.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 4.89

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
63	40	54	91	52

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.26

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	02	02	00	00

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 20.07

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
346	250	334	215	130

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.36

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
08	02	02	02	05

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 33.58

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 135

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations

during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	00	00	00	01

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	01	03

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The students, being the main stakeholders, play a vital role in an educational institution. College promotes inclusive practices for better stakeholder relationships. The students are involved in administrative, co-curricular and extracurricular activities.

Representation in Administration: The General Secretary of the College is nominated as the member of IQAC and Student Grievance Cell for one year. She attends meetings, participates in discussions and also represents the College in the Students' Council of the University.

Representation in Co-Curricular Activities: Students organize, participate and work as volunteers in Intercollegiate Student-Led Research Paper Competition and departmental activities. These appointments are event specific.

Representation in Extra-Curricular Activities: Representatives of all classes and nominated members form the students' Council. In the council, representation of NCC, NSS, Cultural, and Sports is made by one student of each cell and the Principal nominates one student representative and one as a Reserved Category representative. The Representatives are appointed as per the rules of Government of Maharashtra issued from time to time. These Class Representatives put forth the requirements of class, discuss problems and issues of the students, and give suggestions for the overall improvement.

The General Secretary can contest the election for the Students' Council of the University.

About the students' Council

The objective of the Students' Council is to engage students in learning and practicing democracy and leadership. It gives the opportunity to develop personality, leadership skills, team building, communication skill and event management ability through experiential learning. It provides the platform to share students' ideas, interests and concerns particularly about them and about the educational system in general.

a. Role

- 1.To provide the official platform for representing all the students from the institution
- 2.To build up two way dialogue between College Administration and Students
- 3.To promote and encourage the involvement of students in organising institutional activities
- 4.To identify, understand and help to solve issues of students' concern.

b. Responsibilities

1. To promote healthy atmosphere in the institution
2. To involve students in administration, organisation and implementation of various co-curricular and extra-curricular activities
3. To propose activities to improve quality of life
4. To design the activities for developing responsible citizens
5. To promote the activities to satisfy vision and mission of the institution

c. Annual activities

The members of Students' Council organises yearly activities like Teachers' Day, Yuva Mahotsav organization at College level, participation at Regional and University Level, Annual Social and Fare well to the last year students. On Teachers' Day the students play a role of the Principal, Vice-Principal, Teachers and also of office staff. They prepare the time table to be followed on the day for conducting classes by student-teachers. The College announces the prizes for their best performance while handling the classes. They plan and execute cultural programmes during annual social and fare well. The General Secretary, the Cultural Representative and their team take active lead in organising Pre Yuva events.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	05	05	04	04

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association of SNTD Arts and Commerce College has registered on 28/10/2014 under Charitable Trust with registration number F-45554/Pune. The Executive Committee of the Alumni Association comprises the President, the Treasurer, the Secretary, and elected office bearers. As per the resolution, the tenure of the Committee will be of five years (from 2018-19 to 2022-23). The President, the Treasurer and any one member will act as signatories. With the consent of the President, the Secretary will carry out administrative duties. All last year students of the College get automatically registered with the Alumni Association of the SNTD Women's University by paying Alumni Registration Fee. At College level, from 2018-19 the students fill the online Alumni Registration Form of the College after getting their degree. Response for online form is increasing.

Significant contribution of Alumni:

1. Member of senate: Smt. Meena Thombre, Smt. Vasudha Bhoi, Smt. Komal Mali and Smt. Rasika Raut are the four alumni of the College who are the elected members of the Senate of SNTD Women's University for the period of five years. This is a proud moment for the College.
2. Demonstrations at the time of International Yoga Day: Every year we are proud to call up on our Alumni at the time of International Yoga Day as a chief guest for demonstrations and instructions. International Yoga Teacher Dr. Pallavi Kavhane, Trekker and Yoga Teacher Sandhya Rane and others were invited.
3. Contribution as Coaches for sports activities: Our alumni were appointed as coaches for the College teams. Three alumni were appointed as assistant for training at Physical Fitness Centre at Pune Campus. Two were appointed as coaches for sports teams.
4. Interaction with the students: Alumni visit departments and interact with the students about their successful career.
5. Organisation of yearly predetermined activities: For smooth functioning three meetings of the Alumni Association in one Academic Year are scheduled for carrying out three predetermined activities. First, in the month of July for Registration Drive and celebration of Foundation Day on 5th July. Second, in the third week of December for the organisation of Exhibition cum Sale of articles. Third in April for the Celebration of Karve Jayanti on 18th April.
6. Coaching for competitive examination: Since 2013-14 our Alumni conducts training sessions throughout the year for competitive examination at nominal fees. For last five years, Miss Priyanka Mhetre conducted about 200 hours training sessions every year.

Some unique activities of Alumni Association are:

1. Every year Musical Programme of the students is arranged on the occasion of Karve Jayanti.

2. In the year 2019-20, during the alumni meet, audio-visual presentation of our renowned alumni was organised
3. In the year 2109-20, on the occasion of Foundation Day celebration, the alumni association organised recreation programme for teaching and non-teaching staff of the College
4. In 2019-20 alumni organised Nail Free Activity for spreading awareness of saving trees
5. The alumni of department of Marathi and Music are active on Web page and facebook page.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The SNTD Arts and Commerce College for Women was founded by Bharatratna Maharshi Dhondo Keshav Karve on 5 July 1916, with five students. This College is the Parent Institution of the SNTD Women's University, Mumbai. Today, it functions as a Constituent College of this University.

Vision of the College as a Constituent College of SNTD Women's University:

“We visualize the SNTD Women's University as a world class university that continually responds to the changing social realities through the development and application of knowledge. The purpose of such engagement will be to create an inclusive society that promotes and protects the dignity, equality, social justice and human rights for all, with special emphasis on empowerment of women.”

Mission of the College as a Constituent College of the SNTD Women's University:

“SNTD Women's University is committed to the cause of women's empowerment through access to education, particularly higher education, through relevant courses in the formal and non-formal streams. Further the university is committed to provide a wide range of professional and vocational courses for women to meet the changing socioeconomic needs, with human values and purposeful social responsibility and to achieve excellence with “Quality in every Activity”.

Nature of Governance and Participation of Teachers in Decision Making:

Women in Maharashtra, as a part of the feminine population of India, belong to the less privileged, deprived or, sometimes, excluded sections of the society. Even today, their status, as far as higher education is concerned, seems to be blurred. Very wide disparity exists between men and women, as far as availability of opportunities in higher education system are concerned. This fact justifies the very existence of our College and the University. In addition to the policy of introducing new academic programmes, the College has decided to focus on English as a medium of instruction in the Arts faculty; and, to offer employability-enhancing short-term courses.

Objectives of the College are to:

- Provide access to higher education for girls through formal academic courses.
- Provide multidisciplinary academic courses to students for meeting the socio-economic demands.
- Engage students in research activities in emerging areas of study with focus on women's problems and perspectives.

- Inculcate among students positive self- concept, awareness of women's issues and rights with a rational outlook towards society.
- Impart meaningful education with social relevance and orientation.
- Achieve excellence in the academic and extension activities through emphasis on 'quality in every activity'.

The College follows the Committee form of Governance and has decentralised decision making mechanism. It used to follow the practice of preparing annual perspective plans. In the year 2018, a five yearly Perspective Plan (2019-23) was prepared after collecting systematic feedbacks from students, alumni, and parents.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The College has involved its faculty members in various committees; and, has a decentralised decision making mechanism. The meetings of various Statutory and Non-Statutory Committees are convened as per the pre-decided schedules. The decisions of the Committees are implemented without any administrative delays. The Committees take review of policies and procedures implemented for improvisations to be done. All the permanent full-time teachers are nominated as the members of these Committees for a fixed tenure of, not less than 2 years and not more than 5 years so as to give them due exposure and duration to take decisions in the area of administration allotted. The members of these committees are able to have free exchange of ideas amongst themselves for improving the operational efficiency of the College. They generate new ideas for solving existing problems in the College; and, help in formulating organisational policies and standardising procedures.

Case Study: Admission Committee as Enabler of Hassle-Free Online Admission

The Admission Committee of the College not only ensures that the admissions are done by adhering to rules and regulations, but also, aims at making students and their parents comfortable in completing the admission process in a very short time span.

Every candidate seeking admission in the College has to fill-in an online admission form on the E-Suvidha portal of SNDT Women's University; and, since 2018-19, the students are also required to make the payment of fees on-line. However, as the majority of the students admitted in the College are first generation learners, they and their parents find difficulties relating to use of technology; and, also do not have easy access to internet and computers. The other reason for candidates requiring special assistance

and guidance from the College is that, for Arts faculty, students are expected to select their specialisation programmes at the entry level.

The Admission Committee of College, with a view to implementing a student-friendly admission process, decided to provide special academic counselling and assistance to the students, prior to and at the time of taking admission. Following major decisions were taken by the Admission Committee for facilitating hassle-free admission of the students:

1. Academic counselling sessions to the candidates and their parents one week before the students get their HSC mark-sheets.
2. Computer laboratory with IT facilities and technician be made available to every candidate.
3. Admission Process, checklist of documents required for admission, process of online payment of fees be displayed on different notice boards in the premises. For ease of access the QR codes to these documents be displayed at different places in the Office, Counselling hall and computer laboratory.

Evidence of Success:

1. Candidates and Parents are able to complete the process of getting admission fast.
2. Reduced number of corrections and rectifications in profile and academic details of the students in online admission form fill-in by the students.
3. Zero possibility of admitting non-eligible candidates.
4. Reduced number of corrections required to be made in programmes and courses selected by the student, at a later stage.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Perspective Plan:

The College followed practice of preparing an annual perspective plan for the years between 2015 and 2018. As per the guidelines of Government of Maharashtra and SNDT Women's University, Mumbai, in the year 2018, the College systematically collected feedback from all the stakeholders with the help of

Google forms administered during July 2018 and October 2018. After analysing the feedback so collected, a five-yearly Perspective Plan (2019-23) was prepared. This Plan is uploaded on the website of the College.

About Perspective Plan 2019-23

Considering the recommendations of Dr. Narendra Jadhav Committee and the feedback collected from the stakeholders, the College has prepared the Perspective Plan (2019-23). As the majority of the student-respondents are first generation learners, the College has planned to focus on enhancing their employability skills.

Main Objectives of Perspective Plan:

1. To improve GER to the fullest of sanctioned enrolment in all the faculties
1. To provide student-centric education
1. To provide conducive environment for “*Divyang*” students
1. To raise the academic standard of the students to match the corporate job requirements
1. To improve the quality of academic inputs for satisfying the needs of the students.

In the light of this Perspective Plan, the College prepares yearly action plans considering the changing academic requirements and dynamic corporate environment. These plans narrate both the quantitative and qualitative performance benchmarks, on the foundation of which annual budget estimates of the College are calculated.

The plans are deployed by the College through various statutory, academic and administrative committees. The plans relating to infrastructure development and equipment augmentation are implemented after getting administrative and financial approvals from the University. The plans are reviewed by the IQAC every month in its internal meetings. The monthly reviews along with the action taken report are put in the quarterly IQAC meetings.

Activity Successfully Completed:

Employability and Skills Enhancement Initiatives:

The College implements these initiatives through Career Development and Placement Cell. The objectives of this Cell are:

1. To help students to identify their abilities through Aptitude testing
2. To guide them about further studies and career options by offering guest lectures
3. To orient students about competitive examinations
4. To create awareness of entrepreneurship

The College undertakes following activities through this Cell:

1. **Aptitude Testing:** It helps to know about what you are good at and what you are interested in. This testing aims at helping students in exploring their inner strengths.
2. **Introduction to Career dynamism:** Career Counselling includes assessment, analysis, counselling, guidance and success. Career counselling at college level guides students about different avenues like further studies, career options, self-employment, etc.
3. **Organisation of Short or add-on training:** It is the practice of the College to organise training programmes of duration ranging from a week to four months. Short duration add-on courses are organized on soft skills and employability skills.
4. **Placement Interviews:** The College facilitates interviews of the job-seeking candidates by inviting prospective employers in the College.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

College Development Committee:

The College Development Committee of the College is constituted for the period of five years (2015-20). The Committee is constituted by elected representatives of the teaching and non-teaching staff members; the Principal of the College is the Secretary; and, the Vice Chancellor of SNDT Women's University is the Chairperson.

Objectives:

- To prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth
- To decide about the annual calendar of the college
- To recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts
- To take review of the self-financing courses in the college, if any, and make recommendations for their improvement
- To make recommendations to encourage and strengthen research culture, consultancy and extension activities in the college.

IQAC:

The IQAC of the College is constituted as per the NAAC guidelines. The IQAC plays a vital role in deciding and implementing quality initiatives in the College. The following are important functions undertaken by the IQAC in the College:

- Development and application of quality benchmarks and parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
 - Organizing quality related programmes and activities

Service Rules:

Being a grant-in-aid College, the services of teaching and non-teaching staff members of the College are governed by Rules of Government of Maharashtra and the UGC.

Grievance Redressal (Mechanism Grievance Redressal Cell):

The College has well-defined policies of grievance redressal for both students as well as employees. The College is a constituent college of SNDT Women's University; the teaching and non-teaching staff members of the College are appointed by the University. The procedure of grievance redressal of the employees of the University is available on the website of the University.

The Grievance Redressal Cell of the College is constituted as per the UGC Regulation ugc (grievance redressal) regulations 2012. The Cell has uploaded the procedure of appeal and the forms to be used by the students on the website of the College. The meetings of the Grievance Cell of the College are convened as per the need, on receipt of the complaint by the student.

Recruitment and Promotion Policy:

All the recruitments of the permanent teaching and non-teaching staff members of the College are governed by the rules of the Government of Maharashtra. The recruitment of temporary staff members and teachers in the self-sufficiency courses are done as per the rules and guidelines of SNDT Women's University. The promotions of teaching faculty members are done as per the provisions of Career Advancement Scheme (CAS) of the UGC; and, the time-bound promotions of the non-teaching staff members are done as per service rules of the Government of Maharashtra.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Teaching Staff:

Every permanent staff member contributes to the PF schemes of the Government. Defined contribution pension scheme (DCPS) is applicable to every employee appointed on grant-in post with effect from 01/11/2005.

Every staff member can avail himself or herself of the travel to hometown facility every four years. All the staff members can avail themselves of the medical reimbursement facility for themselves and their dependents as per the Government Rules.

The staff members of the College can be the members of the Co-operative Credit Society of the S.N.D.T. Women's University. They can avail themselves of the facility of getting loan from the society. Almost all permanent teachers and non-teaching staff members are the members of the Co-operative Credit Society.

The health check-up camps were organised for all staff members.

Non-Teaching Staff:

Every permanent staff member contributes to the PF schemes of the Government.

Defined contribution pension scheme (DCPS) is applicable to every employee appointed on grant-in post with effect from 01/11/ 2005.

Every non-teaching staff member is eligible to get the festival advance. Every staff member can avail himself or herself of the travel to hometown facility every four years.

All the staff members can avail themselves of the medical reimbursement facility for themselves and their dependents as per the Government Rules.

The staff members of the College can be the members of the Co-operative Credit Society of the S.N.D.T. Women's University. They can avail themselves of the facility of getting loan from the society.

The uniforms are provided to the permanent Class IV employees every two years. They are also given the washing allowance.

The children of the disabled or dead employees on duty get employment on the compassionate ground.

The administrative staff members of the College get festival advance every year.

Non-teaching staff members of the College are provided accommodation in the staff quarters in the Campus.

The health check-up is organised for all staff members regularly.

Every teaching and non-teaching employee of the College is eligible for getting retirement pension as per Government Rules.

The College felicitates best teaching and non-teaching staff member every year in the Annual Social Gathering from the donations given by family members of former Principal late Dr. H. V. Inamdar and by Dr. Manasee Rajhans.

Students:

The student of the College can avail themselves of the travel concessions for daily commuting to the College as well as for travelling to their home town.

Every student of the College is covered under the death, accident and hospitalisation insurance.

Well-equipped gymnasium facility is available to teachers, non-teaching staff members as well as to the students of the College.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 26.75

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	9	4	5	3

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 4.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	2	4	8	3

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Course, Short Term Course).

Response: 40.07

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
15	16	2	2	1

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The College follows the policy of annual performance appraisal mechanism for both the teaching and the non-teaching staff. The duly filled-in annual confidential reports of the teaching and non-teaching staff members are regularly submitted to the University after proper review by the reporting and reviewing Officers. For facilitating the task of reporting or reviewing officers, the College has designed two separate forms for teaching and non-teaching staff members for reporting the details of their annual performance. Every faculty member is given a copy of his / her duly filled-in confidential report by the month of June.

Based on the Academic Performance Indicators, assessment of the teaching staff members is done by the Head of the Departments and IQAC Coordinator every year; and the API forms of the teachers are submitted to the API Scrutiny Committee of the SNDT Women's University for the promotions under Career Advancement Scheme (CAS).

The performance of the teaching faculty members and administrative office is also appraised based on the report of the online feedback given by the students every year. The College collects the feedback from the students during the months of January and February. For the years between 2015 and 2017, the student-feedback was collected online through the website of the College. Since the academic year 2017-18, the College has started collecting student-feedback through the Google classrooms with the help of a Google form. The College collects feedback from on an average 50 to 70 percent of the students from all the faculties. It is strictly assured that no teachers are involved in the process of collecting students' feedback. The reports of feedback so collected are prepared in the month of April. The consolidated report of feedback about teaching learning and the facilities provided to the students is put before the meetings of teaching and non-teaching faculty members in the months of April-June, before it is put before the meeting of the College Development Committee. Every teachers is given a copy of student feedback about his or

her teaching. The feedback about the teaching of individual teachers is reviewed by the Head of the respective Departments before filling-in the confidential report as the Reporting Officer. In the year 2018-19, the College introduced a self assessment form to supplement the information in the annual confidential report. The self assessment forms so collected are then reviewed by the peers in the respective cadre in the IQAC meeting. The student-feedback report, self assessment report, peer assessment report and the report of the Reporting Officer are submitted to the Principal for the final review as the Reviewing Officer. After all these reviews, the Confidential Reports are submitted to the SNDT Women's University, Mumbai.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Being the Constituent College of the SNDT Women's University, Mumbai, the accounts of the College are consolidated in the accounts of the University and the internal and external financial audits of the College are conducted by the auditors appointed by the SNDT Women's University.

Mechanism for internal Audit and External Audit is as follows.

Internal Audit: Internal audit is a continuous process which ensues after each and every financial transaction. The internal auditors are appointed by the SNDT Women's University, Mumbai. The internal audit is conducted as per the procedure prescribed by the internal auditors.

External Audit: The external audit takes place as per the schedule given by the Statutory Auditors to the SNDT Women's University.

The external auditors check following records:

- 1) Income and expenditure
- 2) Banking transactions
- 3) Fees collection

4) Salary registers

The bills and vouchers of the revenue expenditure are checked.

After final checking of records, the external auditors sign the financial statements of the College.

The Audit of Accounts (Utilisation) Statements of the grants received from UGC and other Government funding agencies for research projects or for organizing seminars and workshops is carried out by the Statutory Auditors.

The audit of funds received from the Student Welfare Department for NSS is done by the SNTD Women's University.

The Auditor General of the Government of Maharashtra also undertakes the audit of the College records as a part of the SNTD Women's University periodically.

The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system.

1. Internal Audit is conducted by the internal auditors appointed by the parent institution, SNTD Women's University, Mumbai.
2. External Audit- In the second stage, the audit is carried out by the statutory auditors of the University.
3. Government Audit is conducted by the Accountant General, Mumbai.

The statutory auditors of the College have completed the financial audit of the College for the financial year 2016-17.

The University has also carried out the A G audit of the College during the financial year 2017-18 by the auditors appointed by the Government of Maharashtra.

The College has completed audit of the grants received from the UGC during the last five years and has submitted the audited statements to the UGC.

Mechanism for settling audit objections:

The point of settling major audit objections does not arise because the accounts of the College are maintained following standard accounting code. The accounts of the College are consolidated at the University level. However, minor audit objections raised by internal auditors are settled after discussion and review at College level. As far as audit objections of statutory auditors are concerned, the objections requiring policy decisions to be done for settlement are referred to the Finance and Accounts Section of the SNTD Women's University for getting appropriate guidelines.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 25.85

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
3.77	5.57	3.21	7.08	6.22

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College requires financial resources for both day-to-day functioning and implementation of development plans. Finance is needed for augmentation and maintenance of human and other material resources. The College is a constituent college of SNDT Women's University; it offers grant-in-aid programmes as well as non-grant programmes. It gets funds from the Government of Maharashtra and the UGC, New Delhi. The main sources of funds are:

1. Salary grants from Government of Maharashtra
2. Development grants and financial assistance for different schemes from UGC
3. Financial assistance under SC/ST/OBC scholarships from government
4. Financial assistance for NSS and NCC programmes
5. Fees collected from students
6. Fees received under consultancy services
7. Building rents received for conducting ICSI and other examination, etc

SNDT Women's University, Mumbai in its capacity as the governing body of the college has laid down strategies for financial and infrastructural policy of the college. The University management ensures effective and efficient utilisation of financial resources of the College and has set up proper sanctioning and auditing systems. Budget of the college is prepared annually, which is approved and reviewed by the University. The proper utilization of funds received by the college is assured by the Statutory Auditors of the University. Financial assistance received under UGC schemes is utilized as per guidelines of UGC; the audited utilization certificates are submitted and NOCs are obtained from the UGC in the stipulated time period. The grants received for research projects are utilized as per guidelines and audited utilizations are submitted to respective agencies. The University share of fees received from students are submitted to the University in stipulated time; and, the development grants are utilized properly. The College share of fees received from non-grant courses are used for salary payments of teaching faculty and administrative staff. Proper budgets are prepared for non-grant courses. Separate accounts are maintained for non-grant and grant-in programmes. Funds are utilized for organizing conferences, workshops and seminars of teachers and non-teaching staff. Funds are used for acquiring equipment in laboratories after getting administrative and financial approvals from the University. The College focuses on strengthening its IT infrastructure and facilities regularly. The funds are used for organizing guest lectures, exhibitions, workshops, and industrial visits of the students. Physical and academic facilities for Divyang and other students are augmented after obtaining appropriate approvals. Maintenance of these academic and physical facilities is carried out regularly. Apart from proper permissions taken from SNDT Women's University, the College has a formal Committee for sanctioning every major financial transaction. The accounts of the College are maintained in the centralized accounting system of the SNDT Women's University by using UniSuit software. The funds received from NSS and NCC Units are utilized for appropriate purposes as per the guidelines. The accounts of the funds so received are maintained separately and are settled in the stipulated time. The funds of scholarships and free-ships are disbursed properly.

For optimum utilization of funds, the College follows Budgeting, Approval, Utilisation, Accounting, and Audit cycle.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The College has had a functional Internal Quality Assurance Cell (IQAC) since the first cycle of assessment. The Cell has become a vital organ of the academic and administrative activities of the College and is instrumental in institutionalizing the quality assurance strategies and processes.

Case I: Community Research Projects

The IQAC of the College focuses on rigorous quality and delivery of education; and, aims at focusing on research in the areas of social cause and extension activities. The following community research projects were undertaken during 2015-16 and 2019-20. These projects are undertaken as inter-disciplinary projects by the Commerce Department and Economics Department; or, are undertaken as research projects for CPR, Pune under the MOU.

- An analytical review of improved sex ratio with reference to government policy and societal changes in Maharashtra (India)
- A study of Sex-Ratio of children in Rural Areas of Maharashtra
- A Study of Socio-Economic and Financial Inclusion Status of Women Domestic Workers in Pune City
- A Comparative Study of Financial Literacy of Women in Pune City with reference to selected Demographic Parameters
- Survey of Schools in Pune (2018-19)
- On-line survey about Awareness of Organ Donation
- A Comparative Study of Reasons of Woman's Molestation
- Study of Impact Analysis of Activities of Bharosa Cell
- Study of Suicide Cases in Pune City during March-July 2019 and 2020

Case II: Skills Enhancement Initiatives

Capacity enhancement and Development along with Placement is needed at every higher educational institute. The College plans activities through Career Development and Placement Cell.

Objectives of Career Development and Placement Cell:

1. To help students to identify their abilities through Aptitude testing
2. To guide them about further studies and career options by offering guest lectures
3. To encourage them for competitive examinations by conducting training
4. To conduct training sessions and add on courses
5. To create awareness of entrepreneurship

The College undertakes following activities through this Cell:

1. **Aptitude Testing:** It helps to know about what you are good at, what you love, what you are interested in, who you are, what you want to be and how you look at your life etc. It aims at looking into a few inner strengths that one possesses.
2. **Introduction to Career dynamism:** Making career choices in today's global world is difficult and confusing. Career Counselling includes assessment, analysis, counselling, guidance and success. Career counselling at college level gives tips to students and guides them about different avenues like further studies, career options, self-employment, etc.
3. **Organisation of Short or add-on training:** It is the practice of the College to organise training programmes of longer duration ranging from a week to four months. Few short duration add-on courses are organized on soft skills and employability skills.
4. **On campus Placement:** Earning money and job satisfaction through appropriate placement, self-employment or engaging oneself in social activities is the outcome of the process. The College engages interviews of the job-seeking candidates on the campus placement.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC of the College in continuing with the legacy of focusing on the academic enrichment of the students has conducted the activities with dual focus on teacher performance and student facilitation with a view to enabling them to compete in the changing academic scenario. The College aims at making education student-centric. The IQAC of the College reviews the teaching-learning process, structures & methodologies of operations and learning outcomes of the College systematically at periodic intervals.

The focus of these reviews has been to reframe the methodologies and procedures with a view to

- enabling and empowering teachers to improvise their teaching quality;
- making methodologies and processes more transparent and standardised by defining standard policies and procedures
- making communication with the students speedy, transparent and effective.

Following are major steps adopted by the IQAC for incremental improvements during the last five years:

- **Effective decision making process:** All the decisions relating to teaching learning in the College are taken through duly constituted Committees comprising of teachers and students representatives. The IQAC decided the teacher-representation in these committees by taking a long term perspective of five years.
- **Efficient Student-Centric Methodologies:**
 - Assessment and attainment methods and schedules of POs, COs, as well as LOs are decided formally after thorough interactions with all stakeholders.
 - POs, PSOs, and COs, are uploaded on the website of the College.
 - Assessment and attainment methods and schedules of POs, COs, as well as LOs are communicated to the students at the beginning of every academic year through Google classrooms.
 - Teaching plans, CIE and internal examination schedules are standardised for effective monitoring.
 - Teaching plans, CIE and internal examination schedules are communicated to the students at the beginning of every semester through Google classrooms.
 - Internal Evaluation and CIE Policy: The IQAC reviewed and refined internal evaluation and

CIE policy during the last five years with a view to make the internal assessment system transparent and robust. The policy is communicated to the students at the commencement of the academic year through the website and Google classrooms. Periodic review is undertaken by the Examination Committee with a view to avoiding unnecessary delays. A clearance system is introduced in the assessment process of internal examination. Grievance redressal policy and procedure relating to internal examination is uploaded on the website of the College.

- Course outlines: Standard course outlines of every course are prepared by the teachers. These outlines are communicated to the students in the beginning of every semester through Google classrooms. These outlines help the students to know the course and learning outcomes of every unit well in advance before the unit is covered in the class; and, they are assessed in internal as well as semester examination.
- Systematic mentoring process: Since the last two years, the IQAC has systematized the mentoring process. Every year, in the beginning of the first term, the teacher-mentors are allotted their mentees. The mentors, in the first mentoring session, get two questionnaires relating to mentees' time management and difficulties in studies, filled in from every mentee. The mentoring sessions are conducted every week. Records of these sessions are maintained by the teacher mentors. The sessions on examination preparation, anxiety, and time management are arranged for the mentees.
- Google Classrooms are used as a tool for sharing of learning-resources, and transparent assessment system. The teachers make use of Google classrooms for most of the courses taught. The Google classrooms are used as a communication channel for sharing information and learning resources and for internal assessment. Teachers regularly post study material and CIEs in the classroom. The links to National Digital Library, SWAYAM and other libraries as well as learning resources are shared through these classrooms. The teachers make use of these classrooms for conducting on-line internal assessments and project submissions.
- **Measures for review and improvement in Teacher-Performance**
 - Feedback is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching-learning is made through the students' feedback mechanism. It helps the teachers to know how the students have found his or her teaching quality. The collection and analysis of feedback from the students on a regular basis helps the College not only in evaluating the teacher-performance for career advancement but also for developing strategy of teacher-quality up-gradation and improvement. Since the year 2015-16, College started collecting on-line feedback from students by administering questionnaires through its website. The feedback about teacher-quality is collected on five parameters, namely, communication, regularity, syllabus completion, input beyond syllabus, and Availability to the students. The report of this feedback is put on the agenda of the College Development Committee for consideration. It is also discussed by the Principal and IQAC Coordinator with the individual teacher concerned. The analysis of the feedback is used for making appropriate changes teaching methodologies and infrastructural up-gradation to be done. Every year, teacher performance is reviewed in four steps: student-feedback, self appraisal, peer review and review by reporting officer.
 - Workshops and seminars are organised by the IQAC for enlightening the teachers about the different quality-related developments with a view to enhancing their teacher-quality and professional capabilities. The topics covered in these workshops during the last five years are recent trends in research methodology, latest UGC rules and regulations, time and stress management, ICT in education, framing and mapping of POs, COs and LOs.

- The College encourages teachers to undergo orientations, refreshers, and FDPs as per their professional requirements. The College also encourages teachers to be the registered members of professional bodies. The College is also institutional member of professional bodies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The College is perceptive towards gender equity, gender sensitization through various curricular and extra-Curricular activities. The College always tries to make different facilities available for the students in terms of safety, security and other essential facilities. In this regard, various syllabi of courses from the foundation papers try to create awareness on such burning issues. The study focuses directly on the status of women in a changing India. The language departments in the institutions try to embody the questions on gender equity, gender sensitization through the literary works of the writers.

Curriculum Activities:

Enrichment Lecture Series – The specific programme focuses on various aspects of Women's life and activities e.g. Women and Law, Women and Health etc.

Curriculum based projects – The projects subjects include the issues related to gender sensitization e.g. Book review on women literature, Women Entrepreneurs.

Extracurricular activities:

Reading Club – This event specifically provide the space to the students for reading and discussing such issues in the groups and with renowned Writers and artist

ICC Committee Programs – The committee conducted programmes for providing the awareness on Primary Prevention of sexual violence and Child abuse.

Safety and Security:

Protected Campus: The campus of college is fully protected and fenced. The visitors are not allowed without the permission of higher authorities of the institutions.

CCTV Surveillance: The College has 19 CCTV cameras fixed at various locations and the complete premise of the college is in full coverage of the cameras fixed at different locations.

Security Staff: There is 24 hours' security on the college campus as well as on both gates. This ensures the safety of the students especially girls and all staff. The issues related to securities on both gates are handled by Security personnel and authority of the Campus. Complaint box installed in the college and followed up by the Student Grievance Committee. The helpline number of Damini Pathak and Police Kaka is provided to the students and displayed on the notice board.

Counseling:

Counseling cell addresses the problems related to physiological, emotional, social, and family issues, stress related to studying and phobia, etc. The college counseling cell works under the guidance of the Head, Department of Psychology. These services are freely available to the students.

Staff and Teacher: Non-teaching staff help students and create healthy relations with students and provide counseling regarding their queries of admissions, scholarship, etc. Teachers provide career and personal counseling to perform students better in their careers as well as academics. Special attention is given to the girl students as these students are from rural and semi-urban backgrounds. In the case of major issues, staff and teachers refer the student to the counseling cell.

Common Room:

The college has provided a common room for students. One lady non-teaching staff monitors the area for discipline in the common room. The common room has a seating capacity of 20 students. The restroom is provided in an emergency that is well equipped, bedding and first aid box, etc.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management

- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management.

The college has a solid waste management system. In the premises and in the classrooms, separate bins are kept for the collection of solid waste.

College sells the waste papers to the vendor who makes the paper pulp. The vendor provides the certificate mentioning the recycling system of the purchased stuff from the college. In the office, maximum utilization of paper is taken care of by recycling or by reusing both sides of the paper. Students of the college are encouraged to use the waste paper to decorate the stage for the different events.

The garbage generated in the college and Girl's hostels are segregated into wet and dry bins and disposed to the Pune Municipal Corporation. The waste like plant leaves and other organic material is dumped into the trench dug by the NSS unit of the college. This produces organic manure. The organic manure is good for the sustenance of the environment as it doesn't have any adverse impact on the plants and soil as well. Hence, this organic manure is used for the nourishment of plants in the campus.

The workshop of paper bags and pink pouches out of old newspapers is conducted in the college. The paper bags are distributed among the "Warkari Jan" in the Pandharpur Wari and the pink pouches are distributed among the school girls. For the disposal of sanitary napkins a machine viz. "Reprocide, Sanitary Napkin Destroyer" is installed in ladies' washrooms for incineration of used napkins.

The tube lights and LED lights which are not working are separated at the college level and then handed over to the Pune Municipal Corporation for disposal. The Hostel Mess segregates the wet and dry food waste in different bins and hands over it to the Pune Municipal Corporation.

For solid waste disposal like books, the library keeps those books for sale, free of cost in activity conducted by Library as **Pickup Me**.

Liquid Waste Management

Taps, drainage, and water pipelines are maintained regularly. The wastewater is properly released in the drainage system and not released it in the open area. The campus has a good underground drainage system and is connected to the main drainage system of Pune Municipal Corporation. The drainage pipelines and the wastewater pipelines are regularly monitored by the administrative staff of the college and if they find any leakage, they inform the higher authorities to take action.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: E. None of the above

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The framer of the constitution especially emphasizes tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic diversities. Making this a primary key of the institution, SNTD Arts and Commerce College for Women, Pune fully insists on providing a peaceful environment to the students as well as its employees. In every academic year, the students of other states are admitted to the college, it helps to encourage the local student to get acquainted with the culture, and thoughts of other states. Students of other states also learn the environment and local culture of the home institution. In the College both the students and employees of different socio-economic groups are functioning together, it also shows the diversity of the institution.

In our college, education is provided to the first generation learners. This initiative was taken to maintain socio-economic tolerance and harmony. The College has diversity in the age groups of the students as well. Most of the students are from the 18 to 25 years age group but some of them are above 40 and also married. The College helps these married students shape their careers as per their choice. Some differently-

abled students are also admitted in the college and College takes extra efforts for them like providing the audio study material, Braille Software and providing scribe for the examination

"An Enlightened Woman is a source of infinite strength"

The dream of Bharat Ratna Maharshi Karve has really borne fruits as we have celebrated 104th years as a foundation day. We are proud of being the first Women’s University. We believe in sharing knowledge. Our vision and mission also emphasize on how all marginalized women can enter the flow of education and make themselves compatible with other girls.

Yuva Mahotsav is the event organized by the University in which all the Constituent and Affiliated Colleges participate very enthusiastically. In the Yuva Mohostav, competitions like Folk dance, Classical Music, Western, Light music, Group dance, Literary competitions are organized. These competitions help the students grow as a person and also help them to exchange their own state culture with others. These types of events maintain cultural harmony among the students.

The topics related to Social, Cultural, and Linguistic are incorporated in the syllabi of Music, Visual Arts, and Languages viz. Marathi, Hindi, and English. The Department of Visual Arts offers a dissertation for last year's degree students and the topic for the dissertations has immense relevance with socio-cultural dimensions and aspects.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Basic rights of Indian citizens are freedom, equality, brotherhood, justice, national unity and solidarity, secularism, socialism, democracy; given by the Indian Constitution. Along with these rights, the Indian Constitution includes eleven duties of Indian citizens. Smt. Nathibai Damodar Thackersey Women’s University is committed to create a society that is cultured, distinguished as well as equitable, united, and equitable in a just and equitable way through the reformist vision of the establishment.

Students shall know the nature of the Indian Constitution; for this purpose its objectives are displayed in the college. India's Independence Day and Republic Day are celebrated every year in college. The introduction of the Constitution is also addressed on Republic Day as well as in the Assembly of the College. NCC and NSS Both these departments work to maintain national unity, equality, and various services related to their various programs; Contests like an essay, poster making are organized to raise awareness of voter rights and duties. Initiatives to increase the use of paper bags to reduce plastic consumption; the various activities are undertaken by all the departments of the college, such as the

spontaneous help of the flood victims, the dissemination of 'Pink Pouch', can be mentioned as an effort to save and conserve the environment.

The various courses in the college go along with the Indian Constitution. The Foundation courses offered to BA students include study papers in Women in changing India, Personality Development, Current concerns, History as heritage, Environmental Studies, etc. Environmental Studies is a compulsory paper even for the commerce students; likewise 'Literary study of women writers' in Marathi department, 'Social psychology' the paper in the Psychology department, and 'Women and law' add-on course is organized for students of Commerce. ICC committee strives to raise awareness about sexual abuse and violence among students.

The atmosphere of the college is comfortable enough for every one of the different castes, religions, economic levels as well as orphans, students with disabilities, professors, and non-teaching staff. National holidays offered in India of various religions are given in the college. To discuss the issues of linguistics and various issues arising out of it. Department of Marathi and Hindi in the college had organized a national seminar on 'Hindi-Marathi Bhasha aur asmita ke saval'. Various competitions at the university level include folk dances, folk songs, Eastern and Western music, etc. college students have been enthusiastically participating in it.

'Kirloskar Vasundhara Film Festival', programme has been organized by the Department of Geography, which helps to spread awareness about environmental problems. The Programmes like National Student Seminar based on Environmental Student Lead Conference, organized by the College Research Cell, make the students more environment friendly.

The College professors along with students have participated in the 'Bharosa Cell' of the Pune police department, it is a serious consideration of domestic violence. The programs like Reading Inspiration Day, Yoga Day, Organ donation day and Blood donation day are important for achieving great quality work among students and staff.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Birth Anniversary of Maharshi Dhondo Keshav Karve is celebrated with enthusiasm in the college on April 18th. On this occasion, college organized a get-together of Alumni. At this time the students of the music department present the singing program. The donation of the generous Sir Vitthaladas Thakarsi has been instrumental in the foundation of the University. A program is organized in the college on 12 August to commemorate them. The college professor interacts with the students on the importance and contribution of Sir Vitthaladas Thakarsi. July 5th is considered to be the founding day of the university. This day is celebrated with enthusiasm in college. At this time the music department organizes various events.

A workshop on practical Marathi is organized every year on behalf of the Marathi department in memory of Vaman Malhar Joshi, the great literary and college principal of Marathi. An annual lecture is organized every year on behalf of the Marathi department to commemorate the memory of the great thinker of G. B. Sardar. The birth anniversary of Dnyanpeeth Award-winning Marathi writer V.V Shirwadkar February 27, is celebrated as Marathi Language Day. The College celebrates this day with the Reading Club by organising cultural events or lectures.

National:

The birth anniversary of Maharshi Vyas, considered to be the creator of Mahabharata, is celebrated all over India as Gurupurnima. Students from different sections of the college celebrate this day spontaneously. Former President of India Dr. Sarvapalli Radhakrishnan's birthday is celebrated as 'Teacher's Day' everywhere in India. An interactive program for students and teachers is organized on this day in the college. Students play the role of teacher and are handled by all college teachers. Every year, the Hindi department of the college celebrates the birthday of the great literary Munshi Premchand of India. Expert lectures are organized by the Department of Hindi. Hindi language day is organized on 14th September. The birthday of former President of India APJ Abdul Kalam 15 October is celebrated as Reading Inspiration Day. At this time, the language department of the college conducts a programme of 'Reading Club'. Professor and the students are reciting classic literature.

NSS on the occasion of 'Surgical Strike Day' on 28-29 September. 'Uri' film is shown to the students on behalf of the department. On the 26th of November, Indian Constitution Day, the Constitution's purpose is collectively addressed. On 30th October, 'National Unity Day' is celebrated with collective commitment. A

blood donation camp is organized in the college on the occasion of National Youth Day.

International:

NSS hosts the event on Nagasaki peace day. World Yoga Day is celebrated in the college on the 21th of June. During this time, the practice of yoga is practiced by the faculty and students. On 10th October, 'World Mental Health Day' is celebrated on behalf of the Department of Psychology. During this time, presentations, walkthroughs, seminars, lectures by experts along with various charts of the students are organized in the areas of mental health, ailments and remedies.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1

1. Title of the Practice: Feedback System

2. Objectives of the Practice: The feedback system of the College aims

- to modify and improve the teaching methods and tools on a regular basis
- to execute and monitor the internal assessment system
- to maintain academic discipline
- to Strengthen office administration and communication
- to improve infrastructural facilities

3. The context: The feedback system helps the College in many ways in improving its functioning by reviewing the decisions and actions taken by the College with a view to enhancing the quality of services offered to different stakeholders. The information so collected is used to adjust and improve current and future actions. It is a focus-based feedback collected from all the stakeholders i.e. students, teachers, parents, alumni, as well as employers. The College regularly collects the feedback from all the stakeholders as the College believes that this feedback will help to understand it's strengths and weaknesses.

4. The Practice: Initially, the College used to take feedback only from students in a structured questionnaire form. The students used to fill the form at the end of the academic year to express their views and experiences about the teaching and administration system; as well as, about the facilities provided to them. The system is modified to suit the changing conditions; and now, the College has started collecting online feedback, not only from the students, but from the teachers, parents, alumni, and employers. Off-

line individual or collective feedback in the form of suggestions, through suggestion boxes, letters, or applications, addressed to the Principal or Grievance Cell or ICC, is also taken into consideration. The analysis of feedback is used by the College as a tool for continuous self evaluation. The reports of feedback analysis are uploaded on the website of the College.

In the academic year 2015-2016, the College had the web-based feedback mechanism in which students used to give their feedback by filling up the form in the computer lab of the College. For doing so, the College used to allot a section of the computer lab to the students at the end of the academic year. This process was applied for the academic years, 2015-16 and 2016-17. During these years, The College faced the problem with this system; like

- The student had to fill the form in the Computer Lab only. This hampered the secrecy required by the students while filling up the form
- The analysis of data was possible only after getting the information from the web vendor.
- There was no teacher validation. So it was becoming a complex task to analyze the feedback.

With a view to removing all these problems, the College introduced a new feedback mechanism in the academic year 2017-18. With this modified system, a link of the feedback form was sent to the students through email; and, online data was collected. This year, the College introduced two feedback forms; one, teacher-facilities feedback; and two, student satisfaction feedback as recommended by NAAC. This system also had some challenges like sending individual emails; and also, some technical limitations; like, not able to send more than hundred emails in a day. In the academic year 2018-19, the use of Google classrooms helped to solve these problems. Presently, this mechanism is very useful to conduct the student-feedback. With this system, the College has succeeded in minimizing the use of paper. Now, the present system has become more respondent-friendly.

5. Evidence of Success:

- Effective Internal Evaluation System could be developed with the help of the feedback collected from the students. The practice of scheduled internal assessments is now introduced; and students are given the schedule at the beginning of every semester. This has resulted in the reduced cases of failures and absenteeism for the internal assessment.
- The feedback collected from all the stakeholders relating to academics and curriculum proved to be a very concrete foundation for drafting the five yearly Perspective Plan (2019-23) of the College; and also, for devising CBCS structure of the SNTD Women's University at the under graduate level.
- On the basis of the feedback collected from the students and their parents, the College introduced English as a medium of instruction; and as, a specialisation programme in B. A. faculty
- The student-feedback about teacher-performance is used along with the teacher's self-assessment report, making the performance appraisal system more objective and impartial.

6. Problems Encountered and Resources Required: The feedback system runs well for the teachers, parents, and current students. However, the response from the alumni and the employers is not very satisfactory. The proportion of responses received from the students is less as compared to the total number of students enrolled in the College. This may be because of the fact that the students of the College belong to varied socio-economic backgrounds.

7. Notes (Optional):

Best Practice 2

1. Title of the Practice: Student Research Cell

2. Objectives of the Practice: This practice enables the students in

- Developing their problem-solving and decision making skills
- Learning the Statistical concepts like probability and hypothesis testing practically
- Making use of library resources effectively; and, using tools of searching from existing research papers, articles and databases
- Exploring and developing their researching skills at an early stage

3. The context: Indian higher education offers an overview of the concept of undergraduate (UG) research as a means of reform. This attempt has a brief review of the government efforts to improve higher education research, and underlines the limitations of their scope as well as their implications. In the light of this reform, the SNTD Women's University has offered courses like Industrial Statistics, Statistical Techniques, Research Methodology in Economics, and Quantitative Techniques at undergraduate level. For students of BVA, BCA, and BAF, it is compulsory to submit a dissertation in the final semester.

With a view to giving practical exposure of researching, the respective faculties offering these courses require the students to undertake research projects. The College has established a Research cell for promoting research activities at the College level. Through this Cell, research-related activities of the students are channelized in the College.

4. The Practice: To promote the research at the graduation level, the College has constituted the Research Cell, and all the research-related activities are designed and implemented by this Cell. The research cell conveys the information related to research activity in College as well as in outside institutions. Teacher-mentors guide students undertaking research in selection of the research topic and in applying appropriate research methodology. The college organizes student-led conferences for discussions and deliberations on topics of research of the students. In the academic year 2015-16, the committee was formed to strengthen the research activity in the College. The committee is constituted under the chairmanship of the Principal and comprises three senior teaching faculty members. In the academic year 2017-18, the College signed an MOU with the Balaji Arts Commerce and Science College, Tathawade, Pune for academic and research collaboration; and, through this the students from both the Colleges take part in the research activities. In the academic years, 2018-19 and 2019-20, the students of the College participated in the state level AVISHKAR research competition which is purely meant for enriching the research activities amongst the university and colleges. The college also conducted workshops on IPR for the students in the academic years 2018-19 and 2019-20 with an objective of inculcating the research discipline among the students.

5. Evidence of Success:

- The research projects undertaken by the students either individually or collectively give them an opportunity of learning their course content with live data; and, also sharpens their analytical skills.
- The students undertaking research projects are exposed to societal issues and problems; and making them more responsible citizens.
- The conferences and seminars on research topics give the students opportunities of gaining up-to-date knowledge on their own as well as from the experts in the field.
- The participation of students in the research-related competitions make them learn the ethics and discipline of research at the undergraduate level.

6. Problems Encountered and Resources Required: As most of the students are first-generation learners,

the college faces some problems in convincing their parents for allowing their wards to undertake such research activities. Bringing the research-centric attitude in the students itself is a challenging task for mentors.

7. Notes (Optional): The college shall increase the budgetary provision for student research activities.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Vision of the College as envisaged by Dr. Maharshi Karve is empowerment of women by imbibing infinite inner strength among the students. Music, Drawing and Painting are unique distinct programmes offered by the College in pursuit of this vision. There are colleges offering degrees especially in fine arts; however, in the College, these are programmes offered along with other disciplines. In these specialisation programmes, the students get an opportunity to learn fine arts with a blend of arts along with literature, environment and gender sensitivity. These faculties have a glorious tradition of renowned faculty members and alumni. The students of these two faculties, along with the students of other faculties like languages, social sciences and IT, get the benefit of a mixed academic, co-and extra-curricular environment. This environment nurtures the personality of all the students of this College in multiple facets.

Department of Music:

The department of Music is one of the oldest and well-known departments of the college. The academic inputs given to the students of this department focus on the art as well as the science of Music as an academic stream. The Department follows the traditional Gurukul method of imparting knowledge along with focus on the fundamentals of this faculty as science. After completing the graduation in B.A. with Music, the students can pursue their studies till Ph.D. in the same campus of the University. The syllabus is well structured and focuses on topics from the basics of Music, to different Gharanas, different Ragas, types of Music. Classical singing taught from the elementary level, Tipa, various types of songs, North Hindustani as well as Southern, Western music, and Phonology of Music are few worth mentioning topics. The department organises programmes like *Manthan* and *Megh Malhar* to provide a platform to students for stage performance. A musical journey on the life of Maharshi Karve *Dnyansurya Arghya Tujla* on the occasion of the centenary celebrations of the university was performed at various places in Pune and Mumbai. In Pune, it was performed at Sadhana Kalamanch, Maharashtra Sahitya Parishad, Kanyashala; and, in Mumbai, at SNTD Women's University. It was also telecasted on All India Radio's Yuvani, Pune Kendra. The CD of this event was gifted to dignitaries and guests who visited the College. The students of the department render their services to the society with their live performances at Raja Dinkar Kelkar Museum, Sadhana Kala Manch, Orphanages, Old Age Homes, and Cipla Center, Pune.

Visits of the students are organised to various Musical Festivals like Sawai Gandharva Mahotsav, Gansaraswati Mahotsav, Aundh Mahotsav, Vasantotsav, etc. to enrich their knowledge about Music. Apart from this, students are encouraged to participate in various workshops conducted at the Postgraduate Studies and Research Centre in the Pune Campus.

Alumni of the Department, now, are recognised famous singers in India. To name a few, Ms. Reva Natu is well known as a vocalist; Ms. Anjali Malkar is recipient of 'Sangitaratna Award', 'and Swarsadhana Puraskar'. She has also published the book 'Classical Music in Marathwada', for which she received the grant from Sahitya Sanskriti Mandal. She is also a Guru at the Fine Arts Centre in Pune; Ms. Manjushree Oak is a well-known singer who has set a record of singing continuously for 15 hours; and has got a place in the Guinness Book of World Records.

The students of the Department participate in various singing competitions like *Elite Trophy, Krishnamai Ghat Sansthan Kolhapur, Utkarsh Competition*. Our Alumni Rasika Ganu, Apoorva Joshi, Sanmita Dhapte, Aishwarya Pardeshi, Sakshi Sarode, Ashwini Mithe have won prizes in these competitions. Kanchan Salunkhe and Rasika Joshi are the winners of '*Music Emperor*' on *Zee Yuva*. Ashwini Mithe also participated in *Sangeet Samrat* and *Gaurav Maharashtra* and also in '*I will be a superstar*' on *Star Pravah*. Alumni Aishwarya Pardeshi, Sakshi Sarode, Rituja Mokashi participated in the national level youth festival.

The Department is specially catering to the needs of Divyang blind, and married students; and thus, has become their favourable destination of graduation studies.

Department of Drawing and Painting :

The BVA programme in the College is a four-year degree programme in visual arts. This programme is one of its kind, in the sense that it is the only UGC recognised programme offered by the SNTD Women's University in Maharashtra. Other art colleges offer programmes recognised by the AICTE. The students of this Department are offered compulsory English courses; and, they can also opt any one of the Indian languages in the first semester; along with the curriculum as per the UGC norms. The students are exposed to suitable knowledge of ICT as well. Courses in Mural are taught to them.

The Department organises Nude painting workshops since the last three years only to the BVA department students. A State-Level Sketching Competition is organised by the Department for the students of various Art colleges in Maharashtra. This is the only sketching competition held in Maharashtra for college students.

The students of this Department conduct workshops of Eco-friendly Ganapati making, paper decorations for students of different schools in Pune. These workshops help them to develop an environment friendly lifestyle, as well as professional skills. The students of the Department draw book covers of the annual issues of *Shabdotsav* published by the College.

·Exhibition *Antarang* art exhibition organised by the Department, of the paintings of the students every year, is well recognised by the art circle in Pune; and, the dignitaries regularly visit this exhibition, every year. Famous artist 'Jatin Das' visited the exhibition in the year 2018; and had an interaction with the students. The students get opportunities to view art shows of great artists at Jehangir Art Gallery, Modern art Gallery, and Kala museum in Mumbai. The students visited Kochi Biennale, Delhi Art fair, Kalavart Nyas International Art camp at Ujjain in the recent past couple of years. A calendar consisting of students'

paintings is prepared by the College for offering to the guests visiting the College or departments, instead of flowers.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

In the line of the recommendations of NAAC accreditation of Cycle II for quality enhancement, the College initiated following steps-

1. Four job oriented add-on certificate courses of more than 30 hours were offered to the students during the assessment cycle.
2. The College organised five national level workshops/seminars and two FDP/workshops at University level.
3. Feedbacks mechanism is strengthened by collecting responses systematically from parents and alumni along with the students.
4. The College has signed two formal academic and research activity related MOUs with BCACS and CPR, Pune. Nine collaborative research projects and research activities are undertaken under these MoUs by the College.
5. The software for developing skills of language communication is installed in the College.
6. Every year, the College provides guidance for competitive examinations in association with an alumni.
7. The visits and demonstrations of renowned artists were arranged for the students of departments of Music and BVA.

In addition to AAA and NIRF, the college completed structural audit of the Heritage Building, received the Fire Safety Certificate dated 2/3/2020 for one year from the Chief Fire Office, PMC, and Electric and Energy Audit through Vidyut Vikas, Pune. The College has received the refund/subsidy from MEDA (Gov. of Maharashtra Institution) of Rs. 30,000/- on 31/03/2020.

Every year, the College enrolls *divyangjan* students. The College provides academic support by installing braille software, subscribing to *Sparshdnyan*, a special magazine, installing railing for their safe movements and even by making available user-friendly toilets. A special trek to fort *Shivnery* was organised for these students.

As a part of foundation courses, every year, two five-day enrichment guest-lecture series are organised. In the First Year, the theme focuses on Women and Health, Women and Education, Women empowerment, Women and Law, Women and Mental Health. In the Second Year, current societal issues like terrorism, Youth and Suicide, Suicide cases of farmers are discussed.

The College has focused on its goals and objectives while undertaking all its activities.

Concluding Remarks :

This hundred and three year old first women's college in India is offering education through eleven programmes in four faculties, to students coming from heterogenous stratas of the society. The College has a very long history of offering education to aspiring women students with the vision of empowering them by having a source of infinite energy.

The College is registered under section 2(f) and 12 (B) of the UGC Act. The College is accredited with CGPS

of 2.76 by the NAAC in the second cycle. Since the first accreditation, the College is striving to elevate the quality of academic inputs given to the students by making improvements in its infrastructure, both physical and technological. Being a constituent college of SNTD Women's University, the College offers unique specialisation and elective courses to the students. Teachers of the College are actively involved in various academic bodies of the University. Ninety-plus years old premises of the College are beautifully surrounded by the green Campus of the University. The students of the College have a knowledge resource centre, hostel, gymnasium, and sports facilities available in the Campus.

Well qualified teachers in the College take proper care in satisfying the academic needs of the students by making use of varied teaching methods and appropriate ICT tools. The primary aim of all the academic inputs given to the students is to make them aware about the societal realities and mould them to be a responsible citizen. During the last five years, the College organised conferences, seminars and workshops for the teachers of Commerce, Social Sciences and Languages faculties. The teachers have actively participated in the national and international academic conferences in India and abroad.

During the present cycle of assessment, the College has focused on strengthening the teaching learning methodologies by defining and reframing policies and procedures with a view to making them more transparent and student-friendly.

The College in its endeavour of empowering students through conventional and non-conventional programmes aims at 'Quality in Every Activity'.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>1</td> <td>0</td> <td>1</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	1	1	1	0	1	2019-20	2018-19	2017-18	2016-17	2015-16	0	1	1	0	1
2019-20	2018-19	2017-18	2016-17	2015-16																	
1	1	1	0	1																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	1	1	0	1																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>489</td> <td>144</td> <td>76</td> <td>0</td> <td>85</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>144</td> <td>76</td> <td>00</td> <td>85</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	489	144	76	0	85	2019-20	2018-19	2017-18	2016-17	2015-16	00	144	76	00	85
2019-20	2018-19	2017-18	2016-17	2015-16																	
489	144	76	0	85																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
00	144	76	00	85																	
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p>																				

1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	2	2	1

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 85

Answer after DVV Verification: 39

2.1.1 Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1288	1304	1402	1194	1036

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
530	548	604	521	539

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2220	2220	2220	2220	2100

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
720	720	720	720	720

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality /

D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
13	13	12	12	13

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	12

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 364

Answer after DVV Verification: 322

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
.34	0	1.21	1.61	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	1	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

3.1.2.2. Number of departments offering academic programmes

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
9	4	13	13	12

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	2	4	6	5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	01	04	02

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
32	14	14	30	16

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
26	14	14	24	16

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 29

Answer after DVV Verification: 03

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3.94	3.93	1.04	6.67	20.05

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3.94	3.93	1.04	6.67	20.05

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
54.19	42.86	25.22	48.08	32.61

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
49.85	38.68	22.49	48.37	26.36

4.2.4	<p>Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year</p> <p>4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 261 Answer after DVV Verification: 131</p>																				
4.3.3	<p>Bandwidth of internet connection in the Institution</p> <p>Answer before DVV Verification : B. 30 MBPS – 50 MBPS Answer After DVV Verification: C. 10 MBPS – 30 MBPS</p>																				
4.4.1	<p>Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 909 1046 1043"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>23.82</td> <td>27.44</td> <td>22.63</td> <td>22.33</td> <td>251.68</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1122 1046 1256"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>23.82</td> <td>27.44</td> <td>22.63</td> <td>22.33</td> <td>248.98</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	23.82	27.44	22.63	22.33	251.68	2019-20	2018-19	2017-18	2016-17	2015-16	23.82	27.44	22.63	22.33	248.98
2019-20	2018-19	2017-18	2016-17	2015-16																	
23.82	27.44	22.63	22.33	251.68																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
23.82	27.44	22.63	22.33	248.98																	
5.1.2	<p>Average percentage of students benefitted by scholarships, freships etc. provided by the institution / non- government agencies during the last five years</p> <p>5.1.2.1. Total number of students benefitted by scholarships, freships, etc provided by the institution / non- government agencies year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1536 1046 1671"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>02</td> <td>12</td> <td>9</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1749 1046 1883"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>02</td> <td>02</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	24	02	12	9	00	2019-20	2018-19	2017-18	2016-17	2015-16	13	02	02	00	00
2019-20	2018-19	2017-18	2016-17	2015-16																	
24	02	12	9	00																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
13	02	02	00	00																	
5.1.3	<p>Capacity building and skills enhancement initiatives taken by the institution include the following</p> <p>1. Soft skills</p>																				

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
840	491	863	554	363

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
346	250	334	215	130

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
12	23	10	15	30

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
08	02	02	02	05

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
08	15	19	18	06

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	01	03

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
529	573	555	451	409

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
06	05	05	04	04

6.3.2 **Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	9	4	5	3

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3	9	4	5	3

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

15	16	2	1	2
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Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
15	16	2	2	1

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3.77	5.57	3.21	7.08	6.22

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3.77	5.57	3.21	7.08	6.22

7.1.5 **Green campus initiatives include:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : Any 4 or All of the above

Answer After DVV Verification: B. 3 of the above

7.1.7 **The Institution has disabled-friendly, barrier free environment**

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

7.1.10 **The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: B. 3 of the above

2. Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>306</td> <td>306</td> <td>306</td> <td>296</td> <td>290</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>304</td> <td>304</td> <td>304</td> <td>294</td> <td>288</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	306	306	306	296	290	2019-20	2018-19	2017-18	2016-17	2015-16	304	304	304	294	288
2019-20	2018-19	2017-18	2016-17	2015-16																	
306	306	306	296	290																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
304	304	304	294	288																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1288</td> <td>1304</td> <td>1402</td> <td>1194</td> <td>1036</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1288</td> <td>1304</td> <td>1406</td> <td>1195</td> <td>1036</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	1288	1304	1402	1194	1036	2019-20	2018-19	2017-18	2016-17	2015-16	1288	1304	1406	1195	1036
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2019-20	2018-19	2017-18	2016-17	2015-16																	
1288	1304	1406	1195	1036																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>404</td> <td>304</td> <td>321</td> <td>277</td> <td>282</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>404</td> <td>304</td> <td>320</td> <td>276</td> <td>281</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	404	304	321	277	282	2019-20	2018-19	2017-18	2016-17	2015-16	404	304	320	276	281
2019-20	2018-19	2017-18	2016-17	2015-16																	
404	304	321	277	282																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
404	304	320	276	281																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p>																				

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
372	307	362	247	160

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
402	337	362	247	174

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
28	28	28	28	28

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	17	18	19

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
28	28	28	28	28

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
24	24	24	24	24

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27.76	31.38	23.68	29.00	271.74

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
27.76	31.38	23.68	27.92	271.67

4.3 **Number of Computers**

Answer before DVV Verification : 83

Answer after DVV Verification : 57

NAAC