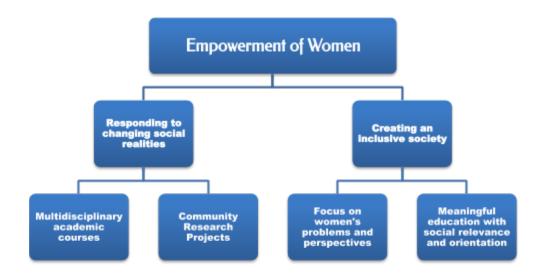


SNDT Arts and Commerce College for Women, Karve Road, Pune 411038

6.5 IQAC

(Enabled Empowerment)

Vision of the College:



Benchmarks:

- Review and reform ONE student-facilitation process a year.
- Technology-enabled and transparent teaching and assessment processes.
- Introduction of self evaluation in teachers' performance appraisal.
- Collaborative and enriching learning process.
- Student friendly Campus environment.

Mission and Core Values:

• Contributing to National Development:

By Providing Women Access to Higher Education

• Fostering Global Competencies among Students:

Courses for women to meet the changing socio economic needs

• Inculcating a Value System among Students:

Courses Focusing on human values and purposeful social responsibility

• Promoting the Use of Technology:

Enhancing Use of Technology in Teaching-Learning

• Quest for Excellence:

"Quality in every Activity" is our Mission

IQAC Constitution

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γ ⁶ Dean, Faculty of Science and Techr	nology
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Quality Initiatives:

- New Academic Programme Introduced
- Designing of Curricula: CBCS Workshop
- Introduced "MOOCs" (SWAYAM)
- Research Conferences / AVISHKAR
- CAP for College-Level examination
- Online assessment method
- Feedback and performance appraisal
- Research Paper Competition
- Campus to Corporate Internships
- Lectures on IPR

- Memorandum of Understanding MOUs
- Equipments and Teaching Aids purchased
- Google classroom as LMS
- Skills Enhancement Initiatives
- Collaboration for Progression and Placement
- On-Line alumni registration
- Committee Form of Organisation
- Academic and Administrative Audit
- Workshops to Admin Staff
- FDP

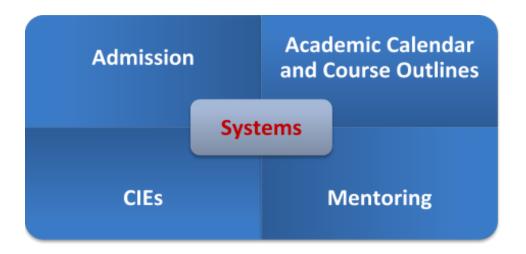
Medical Check-Up and Student-Welfare NIRF Green Audit Structural Audit Fire Audit Electric and Energy Audit Infrastructure Facilities to Divyang

Overall Plan:

With a view to streamlining the procedures with the NAAC assessment and accreditation process, the IQAC of the College proposes following Overall Development Plan:

Focus Area	Strategy and Plan
Student-Support	Student-Centric processes:
	Admission
	Internal assessment
	Google classrooms as LMS
	Bridge and Remedial Courses
	Grievance Cell
Teaching-Learning	Enhanced Effectiveness of Content-Delivery:
8 8	Effective use of available technological support
	Student-friendly teaching-learning methods
Teacher-Performanc	Career Advancement and Technology Enabled
e	Teaching:
	Mentoring to students with rural background and first
	generation learners
	Boosting research activity as a tool of
	teacher-motivation
	Encouraging teachers to participate in FDPs,
	workshops, and other skills improvement programmes
Infrastructure	Safe, Secure and <i>Divyang</i> Friendly Atmosphere:
	Ramps
	Wheelchair
	Magazine
	Scribes and Audio Study Material
Other	Enabling Administrative Staff for E-Governance:
	Encouraging non-teaching staff members to
	participate in workshops, and other skills
	improvement programmes
	Student-Support Teaching-Learning Teacher-Performance e Infrastructure

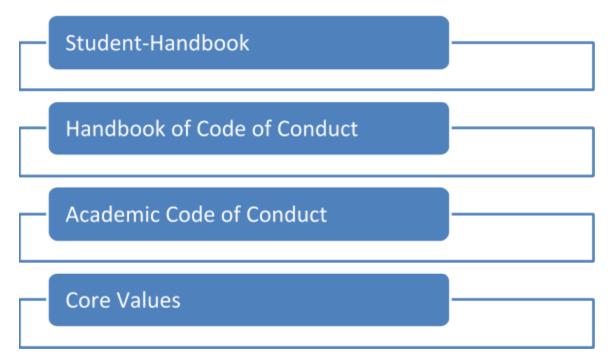
Systems Strengthened:



Policies:

Sr.	Policies
1	Examination policy 2019_20
2	Internal Complaints Policy
3	Internship Policy
4	Mentoring system 18-19
5	Placement Policy
6	Policy for Earn While You Learn
7	Procedures and policies for maintaining and utilizing physical, academic and support facilities

<u>Codes Introduced</u>:



Standardisation of Documentation and Reporting:

- Records of Meetings
- Records of programmes and events organized
- NAAC digital documentation
- NAAC compliances

Focus Areas as per first meeting after II assessment:

- Criterion II and V
- Attainment of Course Outcomes (Cos) :
 - Direct Method (Performance in Assessments) + Indirect Method (Exit Surveys)
- Learning Outcomes:
- AAA: Academic and Administrative Audit
- Green Initiatives
- Code of Conducts
- Student-Handbook
- Usage of ICT and E-Learning Resources
- Career Education Centre

Proposed Five-Year Plan of IQAC:

Criterio n	Recommendations by NAAC	Prop osed plan by IQAC	At the time of NAAC	Fire Year plan of the College								
				2015-16	2016-17	2017-18	2018-19	2019-20				
1	Only Conventional Courses	Three Professional Courses are run by the College	3	3	З	3	3	3				
2	Need to stae ng the n Skill	Add on courses	TATA	TALLY REP	TALLY	TALLY	TALLY	TALLY				
	Development		12th Std	12th Std	3 Soft Skill	2 Saft Skill	2 Saft Skill	2 Saft Skill				
	Programmes				l Brain Gym	l Brain Gym	l Brain Gym	1 Brain Gyn				
		For English Profeciency				Spaken	Spaken	Spaken				
						English (Basic,		English				
						Intermediate)	(Baric,	(Baric,				
							Intermediate and Advance)	Intermediate and Advanc				
		Shart term causes				6 Days GS T	6 Days	6 Days				
						w orks hop	warkshop on	workshopa				
						_	Financial	Financial				
							Literacy	Literacy				
						GYM/Yoga	GYM/Yoga	GYM/Yoga				
						Instactor	Instructor	Instructor				
		Centre for Competitive	Yes, for	Yes, for	Yes, for	Yes, for UPSC	Yes, for	Yes, for				
		examinations	UPSC and	UPSC and	UPSC and	and MPSC,	UPSC and	UPSC and				
			MPSCYes,	MPSC	MPS C	along with	MPSC, along	MPSC, alor				
			for UPSC			batch for	with batch for	with batch f				
			and MPSC			Banking and	Banking and	Banking and				
						Insurance	Insurance	Insurance				
		Laguage Lab for English			Yes	U tilisation	U tilis ation	Utilization				
	Use of ICT in Teaching-	Encouragement training	PPTs	PPTs .	e library	Use of Google	Know ledge	Knowledge				
	learning	to teachers				Doc for class	sharing using	sharing us in				
		TT 1				tests	social media	social media				
	Measuring Learning Outcome	Understaning different ways			Workshop	Implementatio	Implemetatio	Impleme tati				
3	Research Facilities	Minor, Major,	Encourage	N-08	N-12							
		Conference papers	2	IN -15	IN-0 7							
	Pub lications	Should plan		International	Conference	Conference	Conference	Conference				
				Journal with	Procedings	Procedings	Proceedings	Procedings				
				ISSN and	with ISBN		with ISBN	with IS BN				
				Impact	and Student	Student Lede	and Student	and Student				
				Factor	Led e	Journal Enrich,		Led e Journa				
					Joumal	Interdisciplinar	-	Enrich				
					Enrich	y peer	Interdisciplin	Interdiscipli				
						reviewed e	ary peer	ry peer				
						journal for	reviewed e	reviewed e				
						s taff	journal for staff	journal for staff				
	For Consultancy	Formal Mentoring	Informal	Informal	Informal	Formal and	Formal and					
			Consultancy	Consultancy	and	informal	informal					
					introduction							
					ofFormal							
					Mentoring							
	Industry and Institutional	Need to be developed	TATA	Callge of	TATA							
	Linkages			Accountancy	Barcley							
	No formal MoUs	Discussion with higher authorities	Иа	Na	Να							
4	S mart Classicom	Need to be developed	1	1		Need to add two						
5	Record of Student	System to be developed			formation	Need to collect		Need to				
	Progression				af	information	callect	callect				
					WhatsApp Group		information	information				
6	Financial Audit	Issue of the University										
7	Water Harvesting	Discussed the issue with Building Supervisor				Drip Irrigation	Solar Lights					
	Framination Pataness for		ures at a glan		معموا معامسة المعد	a image 1	ļ	ļ				
	Examination Reforms for Feedback mechanism	nnemeriere	-	Study Circle : e library	and suident le	a e journal						
	Study tours			Language Lat	a							
	UGC Grants for Travel			Exhibitions of BVA								

Proposed five year plan by IQAC for NAAC 3rd cycle

UGC Grants for Travel Grant from ICSSR for Conference Formal Mentoring Participation in Seminars and Conferences Compu, Geo, Psychology, Eco Fest

Exhibitions of BVA Musical programmes Social Support Club Placement and ESD Brain Gym for Staff and Students

Report of Activities:

Dates (from-to) (DD-MM-YY YY)	Title of the professional development program organised for teaching staff	Title of the administrative training program organised for non-teaching staff	No. of participants
27/10/2015	Workshop on Recent Changes in API by Dr. C. N. Rawal		22
12/12/2015	One Day workshop on Research Methodology		20
25 to 30/04/2016	Six Day FDP on "Endeavour for Pedagogical Innovations"		
15 to 18 October 2016	workshop on Examination Reforms regarding Internal Assessment, Preparation of Question Banks and MCQs		36
25.04.2017	One Day FDP on Managing Stress and emotions and Time Management and 5S	One Day FDP on Managing Stress and emotions and Time Management and 5S	37
2.05.2017	One Day Orientation Programme on "UGC 4th Amenment"		32
12.09.2017	One day workshop on Exam Activities	One day workshop on Exam Activities	4
13.01.2018		One day workshop on e-suvidha	2
24.08.2018		One day workshop on FY Exam	2
19.10.18 to 3.11.18	PMMM NMTT Workshop on LOs_M Mode		14
09.12.2019	One day outdoor workshop on stress management and ICT in administration	One day outdoor workshop on stress management and ICT in administration	20

Annexure:

					Quarters									
Sr. No.	Criterion	Key Aspect	Teacher In-Charge	Description of Task	18- Apr`	18- Jul	18- Oct	19- Jan	19- Apr	19- Jul	19- Oct	20- Jan	20- Apr	20- Jul
				Preparation of										
				Annuallist of										
	1.2.3	Add-On Courses		courses										
				Preparation of										
		Value Addition		Annuallist of										
	1.3.2	Courses		courses										
				Preparation of										
	1.3.3	Field Visits		Schedule										
				Preparation of										
		Intemship		Schedule										
	1.4.1	Feedbacks												
				collection of										
		Teachers		Feedback										
I				collection of										
		Employers		Feedback										
				collection of										
		Alumni		Feedback										
				collection of										
		Parents		Feedback										
				Action Taken										
		Teachers		Report										
				Action Taken										
		Employers		Report										
				Action Taken										
		Alumni		Report										
				Action Taken										
		Parents		Report										

Quarterly Calendar of NAAC Tasks:

NAAC Compliances Departmental Yearly Plan:

Particulars	Name	18-Jun	18-Jul	18-Aug	18-Sep	18-Oct	18-Nov	18-Dec	18-Jan	18-Feb	18-Mar	18-Apr
Alumni Association	Dr MadhaviKulkami											
	Smt Va santi Joshi											
Extension and Environment	Mr Ashok Kokate											
Protection Activities	Dr. MadhaviKulkarni											
Parent-Teachers Associations	Smt Vasanti Joshi											
	Dr Madhavi Kulkami											
Mentoring	Smt Va santi Joshi											
	Dr MadhaviKulkami											
Student Exchange, Internship	Dr MadhaviKulkami											
	Dr Smita Deshpande											
Feed Back	Dr MadhaviKulkami										-	
	Dr Smita Deshpande										-	