

4/7/2017.

The IQAC Meeting was organised on Tuesday, 4th July 2017, at 4pm in the Principal's cabin. Following members were present for the meeting.

Name	Sign.
1) Dr. A. G. Jumle, Principal	
2) Dr. Madhura Jashi, Coordinator	M. Jashi
3) Smt. Vaisanti Joshi, member	V. Joshi
4) Smt. Iravati Nalavade, member	I. Nalavade
5) Dr. C. N. Rawal, External expert	C. N. Rawal
6) Dr. Shobhana Abhyankar, "	
7) Dr. Nalini Patil, Management Representative	N. Patil
8) Smt. Bharati Sardesai, Admin. Representative	B. Sardesai
9) Smt. Sushama Pathak, Alumni Representative	S. Pathak
10) Dr. Madhavi Kulkarni, Special Invitee	M. Kulkarni
11) Mr. G. B. Rathod, Parent Representative	G. B. Rathod

Agenda of the meeting was as under-

1. To confirm the minutes of earlier meeting.
2. Report review 2016-17
3. Result review 2016-17
4. Feedback analysis 2016-17
5. Academic calendar 2017-18
6. Action plan year wise for NAAC visit 3rd cycle
7. Reformation of IQAC
8. Any other matter with the permission of the chair.

Following points were discussed in the meeting as per the agenda of the meeting.

1. To confirm the minutes of earlier meeting:-
Dr. Madhura Jashi, coordinator, IQAC read the minutes of earlier meeting, dated: 13 Oct. 2016.
The minutes were confirmed by the members of IQAC.

2. Report Review 2016-17 :- Dr. Madhura Joshi took a brief review of the major activities undertaken in the college during 2016-17. She gave information about

- a. Add-on courses in collaboration with the corporate sector; three add-on courses were conducted to inculcate soft skills and employability skills amongst the students.
- b. Add on course of meditation and yoga named as "Brain Gym".
- c. National Seminar by languages departments and an ISBN publication of conference proceedings.
- d. Publication of two issues of e-journal "Enrich".
- e. Formal mentoring started in 2nd term.
- f. Examination reforms regarding internal assessment by preparing long questions and 100 MCQs of each subject.
- g. Faculty Development Programme on stress management, time planning and 5s for teaching and non teaching staff.

3. Result review 2016-17 :- Smt. Travati Nalavade took a review of final year student's results of BCom, BUA, BCA & BAF. The result of few students of Geography, Psychology and Music Departments are pending for corrections. Hence the analysis of the BA results could not be presented before committee.

4. Feedback Analysis :- Dr. Madhura Joshi informed the committee that the feedback from students about the college and teachers is analysed and is given in the AQAR of 2016-17.

5. Academic Calendar 2017-18: The committee was informed about the academic calendar prepared by compiling the academic programmes planned by all Departments. The calendar is also given in the AQAR 2016-17.

6. Action Plan yearwise for NAAC visit 3rd cycle:

Mrs. Vasanti Joshi presented a five year plan of programmes based on the NAAC peer team visit recommendations. The proposed five year plan by IQAC for NAAC 3rd cycle is attached herewith. The committee was informed that, the

software of Language lab is uploaded in the computers in Computer lab as per the recommendations of the NAAC Peer Team. Dr. Rawal

suggested to introduce some Indian languages and foreign language other than English in the language Lab. This will increase the career opportunities of the students in new globalization era.

- For increasing the use of ICT in teaching-learning, apart from making PPT presentations, Dr. Rawal suggested the development of e-resources. The lectures can be put on YouTube, by doing

Video-shooting & developing e-content. Dr. Madhavi Kulkarni suggested that CMC Department of our University can provide this service to us.

Dr. Rawal and Dr. Nalini Patil recommended to purchase smart boards in classrooms. They can be obtained from the Corporate Sector as a ^{part of} their CSR activity. Dr. Patil also

suggested to maintain the record of use of e-resources and internet in library.

- Regarding industrial linkages, Dr. Rawal suggested to make a tie-up with Bhagini Nivedita Bank, for giving hands on experience to the students. A linkage with Lijjat Papad may be

helpful for the college.

- The environment awareness is created among the students through various programmes. However, rainwater harvesting is not possible due to heritage building. In this regard Dr. Nalini Patil suggested that the project can be done for the whole campus. All institutions on the Pune campus should prepare a proposal & send it to the University. IQAC recommended to undertake environmental audit. Dr. Madhavi Kulkarni informed that Dr. Priyadarshini Karve provides the service of environmental audit and we can approach to her. Dr. Nalini Patil suggested to give old newspapers & waste papers to Khadi Gramodyog for recycling. Mrs. Sushama Pathak suggested to take workshops of preparing files from old newspapers or to produce usable articles from waste material.

- Results should be improved by reducing absentism of students. Dr. Rawal suggested to give help for getting bus passes to the students. This should be introduced as a regular system in the college. The students may be asked to apply for such aid, the applications are to be scrutinized and the undertaking should be taken from the students that they will be present in the college for more than 80% of the working days.

7. Reformation of IQAC : Mrs. Iravati Nalavade, member of IQAC is retiring in September 2017. Hence, reformation of IQAC is necessary. Dr. Prajakta Bhadaojkar, Dr. Madhura Joshi, IQAC coordinator, suggested that two members should be included in IQAC, who can face the NAAC visit after five years.

The names of two teachers, Dr. Prajakta Bhadgaonkar and Dr. Moinalini Ghatage were suggested ~~for~~ as members of IQAC. All members accepted this proposal.

8. Other matters with permission of the chair:-

The committee felicitated Smt. Iravati Nalavade for her contribution to IQAC.

The committee congratulated and felicitated Dr. Nalini Patil for achieving 'A' grade in NAAC reaccreditation process and for her reappointment as the Principal of SMDT College of Education, Pune.

9. The meeting concluded with the vote of thanks to the chair.

M. J. M.
12.8.2018

TQAC Coordinator
(Dr. Madhura Jashi)

12.8.2018

Principal
(Dr. Anand Jumle)

IQAC Meeting

Page No:

Date: / /

12/8/2017

The IQAC Meeting was organised on Saturday 12 August 2017 at 12:30 pm in Principal's cabin. Following members were present for the meeting;

Name	Sign
1) Dr. A.G. Jumble; Principal	
2) Dr. Madhura Joshi, Coordinator	M.Joshi
3) Smt. Vasanti Joshi, member	V.Joshi
4) Smt. Iravati Nalawade, member	
5) Dr. C.N. Rawal, External Expert	
6) Dr. Shobhana Abhyankar, External Expert	
7) Dr. Nalini Patil, Management Representative	
8) Smt. Bharati Sardesai, Admin. Representative	
9) Smt. Sushama Pathak, Alumni Representative	
10) Dr. Madhavi Kulkarni, Special invitee	
11) Mr. Gautam Rathod, Parent Representative	

Agenda of the meeting was as under:

1. To confirm the minutes of earlier meeting.
2. To discuss about New NAAC Guidelines given by NAAC in July 2017.
3. To put final draft of AQAR 2016-17 before IQAC & to get approval for submission to NAAC.
4. Any other matter with the permission of the chair.

Following points were discussed in the meeting as per the agenda of the meeting:

1. To confirm the minutes of earlier meeting
IQAC Coordinator Dr. Madhura Joshi presented the minutes of meeting held on 4th July 2017. The minutes were confirmed by the committee.
2. To discuss about the new NAAC guidelines

given by NAAC: NAAC published new guidelines about the accreditation process of higher educational institutions. The IQAC discussed on the change in pattern of the process of accreditation. It was decided to create awareness amongst the staff members regarding the changes in new NAAC accreditation process. The committee decided to organize criterionwise presentations on the new guidelines given by NAAC. The schedule was prepared for these presentations.

3) To put final draft of AQAR 2016-17 before IQAC and to get approval for submission to NAAC: The final draft of AQAR 2016-17 was put before the committee. The members approved the draft. The hard copy of the draft was to be sent to S.N.D.T. Women's University for approval & signatures of OSD.

4) The meeting concluded with thanks to the Chair.

M. J. J.

IQAC Coordinator
Dr. Madhura Jashi

Principal
Dr. Anand Junte

IQAC meeting

15/11/2017

The IQAC meeting was organised on Wednesday, 15 November 2017 at 12.30 pm in Principal's Cabin of the College. Following members were present for the meeting.

Name	Sign
1) Dr. A. G. Jumle, Principal	
2) Dr. Madhura Joshi, Coordinator	M. J. Joshi
3) Smt. Vasanti Joshi, member	V. Joshi
4) Smt. Iravati Nalawade, member	
5) Dr. C. N. Rawal, External Expert	
6) Dr. Shobhana Abhyankar, External Expert	
7) Dr. Nalini Patil, Management Representative	
8) Smt. Bharati Sardesai, Admin. Representative	
9) Smt. Sushama Pathak, Alumni Representative	
10) Mr. Gautam Rathod, Parent Representative	
11) Dr. Madhavi Kulkarni, Vice Principal	

The agenda of the meeting was as under:

- 1) To confirm the minutes of earlier meeting.
- 2) To inform about the activities of IQAC till date.
- 3) To discuss proposal of IQAC for second term of the year.
- 4) Any other matter with the permission of the Chair.

Following points were discussed in the meeting as per the agenda of the meeting.

- 1) To confirm the minutes of earlier meeting - IQAC coordinator, Dr. Madhura Joshi, presented the minutes of meeting held on 12th August 2017. The minutes were confirmed by the committee.
- 2) To inform about the activities of IQAC till date: IQAC coordinator, Dr. Madhura Joshi, gave information about the activities

initiated and organized by IQAC in the 1st term of the academic year 2017-18.

(1) IQAC organised a faculty development programme on 'Use of ICT and innovative teaching methods' on July 27, 2017. ~~The~~

The resource person was Dr. Chandrashekhar Ingale, Asso. Dean, IBS, Pune. 29 staff members from SNT, Pune campus of Savitribai Phule Pune University participated in the program.

(2) A programme of exhibition of presentations on the topic 'Attitude of Gratitude' was organised by IQAC in collaboration with an NGO, 'Anubhuti' on 9th Sept. 2017, on the occasion of Teachers' Day.

700 students of the college, participated in the programme.

(3) IQAC organised criterion wise presentations on New NAAC Guidelines for teachers on 7th to 9th October 2017. The presentations focussed on the expectations by NAAC and the actions to be taken by the college for improvement in quality. These are the important activities initiated by IQAC for quality improvement.

3) To discuss proposal of activities by the IQAC and to get suggestions of approval for it, for the second term of academic year 2017-18.

IQAC proposed to organise following activities during the second term:


- (1) Workshop on learning outcomes
- (2) Workshop on extension activities & environment friendly activities.
- (3) National seminar related to New NAAC Accreditation Process.

IQAC approved the proposal of activities to be undertaken during 2nd term of the academic year.

4) The meeting concluded with thanks to the Chair.

M. Joshi

IQAC Coordinator
Dr. Madhura Joshi


Principal
Dr. Anand Junte

IQAC Meeting

The IQAC meeting was organized on Wednesday, 2nd May 2018 at 12:30 pm in Principal's office at the college. Following members were present for the meeting.

Name	Sign
1) Dr. A.G. Tumble, Principal	
2) Dr. Madhura Joshi, Coordinator	M. Joshi
3) Smt. Vasanti Joshi, Member	V Joshi
4) Dr. C.N. Rawal, External Expert	
5) Dr. Shobhana Abhyankar, External Expert	
6) Dr. Nalini Patil, Management Representative	
7) Smt. Bharati Sardesai, Admin. Representative	
8) Smt. Sushama Pathak, Alumni Representative	
9) Mr. Gautam Rathod, Parent Representative	
10) Dr. Madhavi Kulkarni, Vice Principal.	

The agenda of the meeting was as under:

1. To confirm the minutes of earlier meeting
2. To inform the committee regarding activities and events during the year 2017-18, completed according to the plan.
3. To discuss the quality improvement plan for next year, 2018-19.
4. To discuss perspective plan upto 2020.
5. Any other matter with the permission of the Chair.

Following points were discussed in the meeting as per the agenda of the meeting:

- 1) To confirm the minutes of previous meeting: Mrs. Vasanti Joshi presented the minutes of previous meeting dated 15th November 2017. The minutes were confirmed by the committee.

2) To inform the committee regarding activities and events during the year 2017-18 :

Dr. Madhura Jeshi presented the report of activities and events initiated by IQAC during academic year 2017-18, (Annexure 1)

3) To discuss the quality improvement plan for next year, 2018-19. The quality improvement plan based on the criterion-wise discussions and presentations organised by IQAC during 7th to 9th October 2017 was discussed in the meeting. The main features were :

a) Introducing more add-on and value added courses for the students. :

b) Effective use of ICT in teaching-learning and evaluation.

c) Adoption of nearby communities for extension activities.

d) Infrastructural modifications to suit the needs of disabled students.

e) To prepare a handbook for students with code of conduct.

The academic calendar for the next year 2018-19 was put before the committee, considering the important events to be organised throughout the academic year. (Annexure 2)

4) To discuss about the perspective plan upto 2020: On the basis of the recommendations of NAAC Peer Team and the new guidelines given by NAAC in July 2017, a perspective plan upto year 2020 is prepared and was put before IQAC for discussion.

5) Any other matter with the permission

of the Chair: Dr. Madhavi Kulkarni, Vice Principal of the college presented following points before the committee:

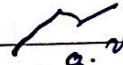
- (a) The notices, agenda, minutes and action taken report of IQAC is to be kept in digital form as per NAAC new guidelines.
- (b) We should start a NAAC club and informal meetings should be conducted in this club. We should follow a democratic pattern of decision making where all can participate in the policy making.
- (c) We should apply direct and indirect methods of measuring learning outcomes.
- (d) The internal assessment system should be modified so as to reduce the practical difficulties in implementation.
- (e) She presented a quarterly schedule of activities.

The committee accepted the recommendations.

c) The meeting concluded with thanks to the Chair.

M. Jashi

IQAC Coordinator
Dr. Madhura Jashi


31.8.2018

Principal
Dr. Anand Jumble