

Course Syllabus

Semester I AEC

English for Academic Writing-I (For students of English Medium)

1.7 Ability Enhancement Course AEC)	
For Students of English Medium	
Course Title	English For Academic Writing- Paper I For students of English Medium
Course Credits	
Course Outcomes	After going through the course, learners will be able to:
	1.Read simple texts fluently with proper understanding.
	2.Understand the format of letter and email writing.
	3 Develop skills for academic writing.
Module 1 (Credit 1) Reading and Listening Skills	
Learning Outcomes	After learning the module, learners will be able to:
	1. Use literary text as a context to learn language.
	2. Develop reading skills.
	3. Listen and respond to audio content.
Content Outline	1.Short stories from the book Advantage English 2. <i>Lawley Road</i> by R. K. Narayan 3. <i>Romance of a Busy Broker</i> by O Henry 4.Language in Use: Vocabulary Building, Verbs – Tenses, Subject- Verb Agreement 5.Comprehension- Close Reading, Skimming, Scanning 6.Selections of audio content that could be based on general interesting topics
Module 2 (Credit 1) Speaking and Writing Skills	

Learning Outcomes	After learning the module, learners will be able to:
	1. Understand the basics of Academic Writing.
	2. Write formal and goodwill letters and emails.
	3. Introduce oneself and others in a formal set-up.
Content Outline	1.Summary Writing 2.Formal Letters and Emails- Leave Note, Enquiries and Complaints 3.Goodwill Letters and Emails- Thank You and Congratulations 4.Introducing self and others

PATTERN OF EVALUATION

Assignments/Activities towards Comprehensive evaluation and marks External (Summative) Assessment: 50 marks

Question 1 –
Seen Passage- Comprehension and Grammar
(15 marks). Question 2 – 15 marks.
A. Formal Letters 1 out of 2 (10 marks).
B. Summary Writing-5
marks. Question 3-
Drafting speeches 10
marks.
Question 4- Goodwill Letters by Email- 10 marks.

References

1. B. Yadav Raju, C Murlikrishna. *Advantage English*. Orient BlackSwan, 2009.
2. Gangal, J.K. *A Practical Course in Effective English-Speaking Skills*. PHI Learning Private Limited, 2012.
3. Gangal, J.K. *A Practical Course in Developing Writing Skills in English*. PHI Learning Private Limited, 2011.
4. Swales, John M. and Christine Feak. *Academic Writing for Graduate Students: Essential Tasks and Skills*. University of Michigan Press ELT, 2012. (3rd Edition)